Forward calls (M3902)

The **Call Forward** feature allows you to direct your calls to ring at another Line (DN). If the telephone begins to ring, you cannot forward an incoming call in progress.

**To forward your calls:**

1. Press the **Forward** Key, or lift the handset and enter the Call Forward All Calls Activate FFC (Meridian 1) or FAC (Meridian SL-100).

2. **Dial** the DN where you want to forward your calls.

3. Press the **Forward** Key.

**To view the number that your calls are being forwarded to:**

1. Press the **Display** Key (Meridian 1) or **Inspect** Key (Meridian SL-100), or lift the handset and enter the Call Forward All Calls Verify FFC.

2. Press the **Forward** Key.

   This action displays the forward number and leaves Call Forward active.

**To cancel Call Forward:**

Press the **Forward** Key, or lift the handset and enter the Call Forward All Calls Deactivate FFC (Meridian 1) or FAC (Meridian SL-100).

**To reinstate Call Forward to the same number:**

Press the **Forward** Key twice.
Forward calls (M3903 and M3904)

The Call Forward feature allows you to direct your calls to ring at another line (DN). If the telephone begins to ring, you cannot forward an incoming call in progress.

To forward your calls:

1. Press the Forward Key.
   
   The previously stored forward number appears, if one exists, and the screen displays Enter forward number.

2. If desired, enter a new number. The existing number is automatically deleted. If you make a mistake, use the Delete Key to delete the previous digit(s). Press Cancel to leave this screen without forwarding your telephone or changing the number.

3. Press the Done Key to activate Call Forward.

To view the number that your calls are being forwarded to:

1. Press the Check Forward Key.

2. Press the Exit Key to return to the previous screen.
   
   This action will leave Call Forward active.

To cancel Call Forward:

1. Press the Check Forward Key.

2. Press the Cancel Forward Key.