

Request Criteria	0 points	1 point	2 points	3 points	4 points	Total
Previous requests/funding from the Professional Development Fund	Applicant has received funding during the current fiscal year	Applicant has received funding during a previous fiscal year	Applicant has never applied for funding	Applicant has applied once but never received funding	Applicant has applied more than once but never received funding	
Indicator of Financial Need (Self-Funded Not Included)	Applicant has full funding amount from other sources.	Applicant has secured 67%-99% funding from other sources.	Applicant has secured 34%-66% funding from other sources.	Applicant has secured 1% - 33% funding from other sources.	Applicant has no other sources of funding.	
Description of opportunity and benefits derived	No answer is provided	Answer is provided, but no specifics are given	Opportunity benefits one of: Individual, Department, Campus (Community)	Opportunity benefits two of: Individual, Department, Campus (Community)	Opportunity benefits three of: Individual, Department, Campus (Community)	
Internal Professional Development Opportunities	Applicant has had no internal professional development opportunities.	Applicant has taken an average of 1/yr. internal professional development opportunities.	Applicant has taken an average of 2/yr. internal professional development opportunities.	Applicant has taken an average of 3/yr. internal professional development opportunities.	Applicant has taken an average of 4/yr. or more internal professional development opportunities or has Identified barriers.	
External Professional Development Opportunities	Applicant has taken an average of 4/yr. or more external professional development opportunities.	Applicant has taken an average of 3/yr. external professional development opportunities.	Applicant has taken an average of 2/yr. external professional development opportunities.	Applicant has taken an average of 1/yr. external professional development opportunities.	Applicant has had no external professional development opportunities.	
SUB TOTAL:						
Additional Considerations						
Half (1/2) points may be awarded in any category in addition to the full point value. An additional 1-2 points may be awarded for each of the below considerations:						
Administrator Approval	Submitted with Supervisor/Manager signature only = 1 point					
	Submitted with Supervisor/Manager signature & approval = 2 points					
Length of time at UVM	How long has the applicant been at UVM? 0-3 years = 0 point, 4 years or more = 1 points					
TOTAL SCORE:						