**UVM Sponsored Project Administration**

**New Proposal Questionnaire**

**Please answer these preliminary questions so that SPA may start a new proposal record for you in InfoEd**

1. Principal investigator name(s)
2. Is this a Multiple Principal Investigator Proposal?
3. Proposal Department
4. Proposal Center / Program (if applicable)
5. Project Title
6. Sponsor
7. Prime (originating) Sponsor if this is a subaward
8. Funding Opportunity number (PA or RFA)
9. If this is competitive renewal, please provide previous InfoEd proposal number
10. Project Start and End dates
11. Submission deadline
12. Will your proposal be including any subcontractors?
13. Will your proposal involve the use of human subjects?
14. Will your proposal involve the use of laboratory animals?
15. Will your proposal involve human embryonic stem cells?
16. Will this proposal involve Genomic Arrays?
17. Select the appropriate purpose for your proposal
	* Research
	* Instruction
	* Public Service
	* Experiment Station
	* Extension
	* V-CHIP
18. Is the majority of the proposed work on campus or off campus?
	* If off campus, what is the location? Will more than 50% of the work happen in that location?
	* If off campus, will your budget include rent?
19. Will your proposal include use of the MRI center?
	* If yes, please contact the MRI center to ensure appropriate expenses are included in your budget.

**NIH Specific Questions**

1. Is this application being submitted to other federal agencies?
2. Do you wish to include the PHS Assignment Request Form in your application? This is a new NIH form – click link for more information. <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-008.html>
3. Will this proposal be using a Modular budget?
4. Is this proposal funding a clinical trial?
5. If yes, is this proposal an NIH-defined Phase III Clinical Trial?