



FACULTY SENATE

Student Affairs Committee

Minutes

427a Waterman

December 8, 2016

**Present:** Kenneth Allen (CNHS), David Brandt (SGA), Thomas Chittenden (GSB), Dan DeSanto (LIB), Karla Karstens (CEMS), Don Loeb (CAS), Omar Oyarzabal (EXT), Jennifer Prue (CESS), Scott Van Keuren (CAS).

**Absent:** Zail Berry (COM) Hillary Brown (GSS), Jeffrey Hughes\* (RSNER), Jane Molofsky (CAL), Cathy Paris (FS President), (EXT), Kristen Pierce (COM).

**Guests:** Annie Stevens, Keith Williams

The Co-Chair Jennifer Prue called the meeting to order at 8:32 in Waterman 427a.

1. **Minutes.** The minutes of October 8, 2016 were approved as written. There was no meeting November 10, 2016
2. **Advising Center Update** – The Advising Center is located on the first floor of Davis. A majority of students using this service are first year students, mostly in the College of Arts and Sciences. The peer advisors are a great resource and know how to direct students when the information needed is not something they are qualified to give. Right now they are providing one on one service but they are looking to add more group style services. The Registrar's office would be a good resource in determining high peak usage times and how they differ throughout the semester. Data the SAC would like
  - How many first year students have access to their Academic Advisor
  - How do advising resources vary around campus
  - How to promote advising to faculty
  - Could an advisor evaluation be done through the portal and how can that be done (GSB has a process, Thomas could present at a future meeting).
  - Providing more resources around advising.
3. **First Year Experience Discussions on Campus Update.** The first year experience is meant to help engage the student with the university community. Residential learning communities have a proven record with retention. There has been a lot of opportunities for faculty and students to add their input during the process. This is a partnership with

Student Services and details still need to be worked out. Is there a way that the first year experience course be combined with other general education requirements?

Jennifer will continue to update the committee of the first year experience discussions.

**4. Faculty Shadow Work Executive Council Meeting Discussions with Provost.** These are the issues that the SAC feel are important.

- More e-mails, a result of a more fragile student
- Evaluations take time away from teaching
- Audio / visual issues
- Rooms are not up to the same standard as when they were “owned,” by departments
- The lack of administrative support

Jennifer will pass the concerns of the physical plant on to the chair of the FPPC, Andrew Barnaby.

**5. Academic Integrity** The legal department at UVM found inconsistencies in the document. Don will work on it during the holiday and will report back to the committee next semester. The committee agrees that the document should not discriminate against advisors who are also lawyers. The students’ rights still need to be a focus of the SAC. Dan DeSanto will work on a document that is easier for students to access and understand regarding the academic integrity policy, David Brandt of SGA has volunteered to help if needed. After the committee has a statement they will discuss and move forward on where the statement will live.

**6. Academic Calendar – First Semester with Change Implemented from SAC Recommendation**

- Review sessions are now having to be held late at night for availability
- Students are upset about the lack of reading days

The changes in the academic calendar that were made by the SAC are still very new. The committee should consider giving the new calendar a chance before making any new changes. There was a lot of hard work and consideration put into the new calendar. If there is interest the topic can be discussed again in the spring.

**7. Spring Topics.**

- International students, invite Stacey Kostell and Gayle Nunley to a meeting during the spring semester.

- Helping faculty understand their rights and responsibilities by mirroring what Annie Stevens sends out the students. She will send it to Jennifer and the Faculty Senate Office to be distributed.

**8. Other Business.** No other business at this time.

9. **Adjourn.** The meeting was adjourned at 10:17 am.

\*Sabbatical

**Next meeting:**

January 12, 2016

1/12/2017
2/9/2017
3/9/2017
4/13/2017
5/11/2017