Internship Title: Intern, Wildlife Trade

Internship Site: WWF-US office in Washington, DC, preferred

Description:

WWF is the world’s largest and most respected independent conservation organization, with over six million supporters and a global network active in over 120 countries. WWF's mission is to stop the degradation of the earth's natural environment and to build a future in which humans live in harmony with nature, by conserving the world's biological diversity, ensuring that the use of renewable natural resources is sustainable, and promoting the reduction of pollution and wasteful consumption.

As the human population grows, so does the demand for wildlife. Increased globalization, connectivity and disposable incomes have only exacerbated human desire for and consumption of wildlife and their products. Though most of the trade is legal and a good proportion is sustainable, there is mounting evidence of unsustainable and illegal sourcing and trade. With major international attention on wildlife crime in recent years, there has been a push in finding innovative ways to finding solutions. Our DC-based team is focused on taking a holistic approach to ending illegal wildlife trade, as solutions do not exist in a vacuum. We are currently testing new and innovative technologies to both predict and detect illicit trade. We are also actively engaging the private sector, such as the pet industry and eCommerce companies to develop coalition-based approaches that would focus on sustainable sourcing of wildlife and ending illegal trade. The internship would be focused on supporting one (or several) of the following projects: (1) an ongoing pilot project exploring whether wildlife trade trends can be determined through the use of online search term queries; (2) working with the pet industry to ensure legal and sustainable sourcing of exotic pets; (3) a pilot project exploring the efficacy of developing generic vacuum-based technologies that could assist wildlife detector dogs in finding contraband in shipping containers.

WWF is seeking an intern to assist with data collection and management, as well as providing general assistance to the team implementing one or several of our ongoing wildlife trade projects.

Desired qualifications/skills/coursework:

- Proficiency with Microsoft Office programs, specifically Excel, and internet-based research
- Excellent communication, organizational and time management skills
- Ability to work independently and multi-task effectively
- Some knowledge of CITES and wildlife trade
- Experience using and analyzing dataset
- Passionate about wildlife conservation, particularly wildlife trade
- Database experience is a bonus
- Positive attitude and a sense of humor
Supervision: Robin Sawyer, Program Officer, TRAFFIC, robin.sawyer@wwfus.org

Start and End Dates: Mid-May – Mid-August, 2018 (exact start/end dates are negotiable)

Total Hours: 20 hours/week, 12 weeks guaranteed. Additional hours may be possible depending on funding.

Compensation: $12.50/hour

*Rubenstein students who will have completed their sophomore or junior year by May 2018 are eligible to apply. Rubenstein students can apply for up to 3 Perennial Internships. Earning internship credit through the Rubenstein Internship Program will be required.*

How to apply

1. Click the following link to view the Rubenstein Perennial Internships in Handshake (https://uvm.joinhandshake.com/employers/226837)
   a. Make sure that you’re using the UVM Net ID Login button.
   b. If you have not logged into Handshake before, you will be prompted to complete your profile before viewing the Rubenstein Perennial Internships

2. Click the Favorite button to enable easier searches in the future

3. Click “View All Jobs” in Jobs at Rubenstein Perennial Internship Program box on right side of page

4. You should see 34 great internship opportunities! Click “View Details” to learn more about each position.
   a. Please do take the time to read through each individual description so that you don’t miss a great opportunity by judging an internship solely on its title.
   b. You may apply for up to three Perennial Internships
   c. All applications are due by midnight, Wednesday, January 31st, 2018

5. You’ll need to upload all required documents in Handshake in order to apply for any Perennial Internship:
   a. Click on your name at top right of screen in Handshake
   b. Select Documents

6. Please upload documents as pdfs whenever possible. The following are required documents:
   i. Resume
   ii. Cover Letter - You should write & upload unique cover letters for each position to which you’re applying.
   iii. Transcript - Login to your my uvm portal, click on the Registrar link, click Request Official Transcript by email, once received save it as a pdf and upload
   iv. Other Required Documents - Reference(s) & Position Ranking - in one document, please include & upload:
1. Reference(s) – Provide name & contact information for at least one professional reference. This could be someone who supervised you in a past work/internship/volunteer position, a professor or teacher,

2. Position Ranking - If you are applying for more than one Perennial Internship, provide a list of the positions in rank order.

7. In addition to the documents you’ll submit, a recommendation form needs to be completed by a Rubenstein faculty, graduate student or staff member of your choosing. Please provide your recommender this link to the recommendation form when you ask if they are willing to complete the form to support your application.

   a. Only one recommendation form needs to be completed regardless of how many Perennial Internships you’re applying for. This recommendation form needs to be completed by the January 31st deadline.

   b. Your recommender will complete & submit this form online and then your recommendation will be confidentially added to your application(s).

8. Make sure that your resume and cover letter(s) are as strong as they can be! Utilize the resources around you:

   a. The Rubenstein Stewards are great at reviewing resumes/cover letters and providing helpful feedback – stop by Aiken 219 and be sure check out their office hours.

   b. Stop by Anna Smiles-Becker’s (Rubenstein Career Counselor & Internship Coordinator) office (Aiken 220G) to sign up for a resume/cover letter review appointment.

   c. Visit the The Hub, 1st Floor Davis Center Mondays-Thursdays 10am-5pm, Fridays 10am-3pm.

9. A team of Rubenstein faculty and staff will be reviewing all submitted applications and forwarding materials onto each Perennial site. If you are selected to interview for a Perennial Internship, you will be contacted by the site to set up an interview during early-mid March.