

Rubenstein School of Environment and Natural Resources

University of Vermont

Perennial Summer Internship Program - 2021

Internship Title: Floodplain Management & Environmental Justice Technician

Internship Host: Vermont Agency of Natural Resources: Department of Environmental Conservation Lakes and Ponds Program

Internship Site: Work can be completed remotely at any computer. Potential for work to be completed at the VT ANR Essex Junction Regional Office depending on in-office status due to COVID restrictions

Description: This position will primarily be focused on reporting on social and environmental justice issues relating to flood hazard management in the US and in Vermont. This will entail reviewing and analyzing the Environmental Justice Project Report prepared for VT DEC with a focus on the analysis and actionable items that relate to the VT River Corridor & Floodplain Management (RCFPM) Program. The intern will also be responsible for researching and reporting on the current state of social and environmental justice issues relating to flood hazard management in the US and VT. This position will also be asked identify programs or initiatives that have been developed in Vermont or the US to begin to address social and environmental justice inequities in flood hazard management, or initiatives that could be applicable to RCFPM's work.

Other responsibilities may include helping to create outreach and informational materials for the Program focused on assisting different user groups, assisting the Program in developing training materials, or assisting the Program in other Floodplain Management planning activities.

Desired qualifications/skills/coursework: Intern candidates should have a strong interest in environmental planning, social and environmental justice, flood hazard management, and general knowledge of natural resource management. Strong candidates will have had coursework or experience related to natural resource planning, social and/or environmental justice issues, and natural resource management, as well as having had experience in researching, critically analyzing and reporting information. It is preferred that the candidate also have some knowledge of the National Flood Insurance Program (NFIP)/flood hazard management, have an understanding of river ecosystems and science, and exposure to or experience with zoning/planning practices and principles, but some training will be provided on the job. Candidates should have strong written and verbal communication skills. Experience working with or presenting complex issues to the public is a plus.

Rubenstein students currently in their sophomore and junior years are eligible to apply. Seniors graduating in May 2021 are not eligible to apply. Earning Independent Study or Internship credit through the Rubenstein Internship Program is required. Due to possible restrictions related to the ongoing COVID-19 pandemic, Perennial Internships may happen as described, be modified or canceled.

Supervision: Rebecca Pfeiffer, VT DEC Rivers Program, River Corridor & Floodplain Protection Program Manager

Start and End Dates: Mid-May – Mid-August, 2021 (exact start/end dates are negotiable)

Total Hours: 20 hours/week, 12 weeks

Compensation: \$13/hour

How to apply: Step-by-step instructions. Please follow them closely.

- 1) Click the following link to view the Rubenstein Perennial Internship Descriptions in Handshake:
<https://uvm.joinhandshake.com/employers/226837>
 - a) If asked to log in: click “UVM Net ID Login” & login.
 - b) Click the Favorite button to enable easier searches in the future.

- 2) Click “View All Jobs” in Jobs at Rubenstein Perennial Internship Program box on right side of page.

- 3) You should now see the great Perennial internship opportunities! Click “View Details” to learn more about each position.
 - a) Please do take the time to carefully read each individual description so that you don’t miss a great opportunity by judging an internship solely on its title.
 - b) You may apply for up to **three** Perennial Internships.
 - c) All applications are due by 11:59pm, Wednesday, February 17th, 2021.

- 4) You’ll need to upload both required documents in Handshake before you can apply for any Perennial Internship:
 - a) Click on your name at top right of screen in Handshake
 - b) Select Documents.

- 5) Please upload documents as pdfs. The following are required documents:
 - a) Resume
 - b) Cover Letter
 - i) You should write and upload unique cover letters for each position to which you are applying.
 - ii) In your cover letter, provide name & contact information for at least one professional reference. This could be someone who supervised you in a past work/internship/volunteer position, a professor or teacher, etc. The person listed should **not** be the person also completing your recommendation form.

- 6) In addition to the documents listed above, a [recommendation form](#) will need to be completed by a Rubenstein faculty, graduate student or staff member of your choosing.
 - a) When you ask your recommender if they are willing to complete the form to support your application, please provide your recommender this [link to the recommendation form](#)
 - b) Only one recommendation form needs to be completed regardless of how many Perennial Internships you are applying for.
 - c) Your recommender will complete & submit this form online and then your recommendation will be confidentially added to your application(s). This [recommendation form](#) needs to be submitted by the February 17th deadline.

- 7) Make sure that your resume and cover letter(s) are as strong as they can be! Utilize the resources around you:
- a) The Rubenstein Stewards are great at reviewing resumes/cover letters and providing helpful feedback. Email the Stewards to schedule an appointment after the start of the semester: RSENRStewards@uvm.edu
 - b) Get your resume and cover letter reviewed by a Career Counselor at the Career Center. [You can learn more here about how to schedule an appointment.](#)
 - c) Sign up for a resume/cover letter review appointment with Anna Smiles-Becker (Rubenstein Career Counselor & Internship Coordinator) using [Navigate](#).
- 8) If you are selected to interview for a Perennial Internship, you will be contacted by the site to set up an interview during early-mid March.