

RSENR Committee Formation Guide

General Guidelines for M.S. & PhD Committees:

- Your Studies Committee and Thesis/Project/Dissertation Defense Committee do *not* need to be identical, but will follow the same guidelines for membership
 - Studies Committee members should be communicated to RSENR_Grad_Coord@uvm.edu via the appropriate *Program of Study form* ([M.S.](#) or [PhD](#)), by the end of our second semester of study.
 - Defense Committee members should be communicated to gradcoll@uvm.edu via this [Defense Committee Membership form](#), at the beginning of the semester you intend to defend.
- *Adding Additional Committee Members:* Once the minimum membership guidelines have been met (outlined below), you may add additional committee members, as desired
 - Additional committee members that are non-UVM members or non-graduate college graduate faculty members, must be approved via your advisor(s) emailing gradcoll@uvm.edu with this request and the member's CV
 - Please note, additional members may make scheduling committee meetings more challenging!

M.S. Committee Membership Guidelines:

- ❖ Your advisor must be from inside the Rubenstein School *and* a member of the Graduate College Graduate Faculty
- ❖ The Chair must be from outside the Rubenstein School *and* a member of the Graduate College Graduate Faculty
- ❖ One additional member must be from the University of Vermont faculty

	Graduate College Graduate Faculty	RSENR Affiliated	Non-RSENR Affiliated**	UVM Faculty (in or outside RSENR)
Advisor(s)*	X	X		X
Chair	X		X	X
Committee Member #3	Optional	Optional	Optional	X

*For those with co-advisors, *both* advisors only count as 1 member for the purposes of your committee. You will ultimately have 4 total committee members in this case (Co-Advisor #1, Co-Advisor #2, Chair, and additional Committee Member)

**Including primary and secondary appointments

- This guidance applies for both Thesis and Project-Based M.S. in Natural Resources students

- For a current list of [Graduate College Graduate Faculty](#), please review this list
- For a current list of [RSENR Affiliated Graduate Faculty](#), please review this list or the list of those with [Secondary Appointments](#) in RSENR (be sure to check Secondary Appointees are also found in the Graduate College Graduate Faculty list, as relevant).

PhD Committee Membership Guidelines:

- ❖ Your advisor must be from inside the Rubenstein School *and* a member of the Graduate College Graduate Faculty
- ❖ The Chair must be from outside the Rubenstein School *and* a member of the Graduate College Graduate Faculty
- ❖ The two additional members must also be from the Graduate College Graduate Faculty (a total of four from the UVM Graduate Faculty in all)
- ❖ Of the total members, at least two members must be from the Rubenstein School

	Graduate College Graduate Faculty	RSENR Affiliated	Non-RSENR Affiliated**
Advisor(s)*	X	X	
Chair	X		X
Committee Member #3	X	X	
Committee Member #4	X	Optional	Optional

*For those with co-advisors, *both* advisors only count as 1 member for the purposes of your committee. You will ultimately have 5 total committee members in this case (Co-Advisor #1, Co-Advisor #2, Chair, and 2 additional Committee Members)

**Including primary and secondary appointments

- For a current list of [Graduate College Graduate Faculty](#), please review the linked list
- For a current list of [RSENR Affiliated Graduate Faculty](#), please review the linked list and this list of those with [Secondary Appointments](#) in RSENR (be sure to check Secondary Appointees are also found in the Graduate College Graduate Faculty list, as relevant).