

Subject: FALL RESUMPTION UPDATE #3: Aiken Access, State of the School and Workshops
Date: Wednesday, August 19, 2020 at 5:41:50 PM Eastern Daylight Time
From: RSENR Emeriti on behalf of Nancy Mathews
To: RSENREMERITI@LIST.UVM.EDU
Attachments: image001.png

Dear RSENR Community,

With resumption plans approved and the semester just around the corner, we are updating our guidance and policies regarding Aiken building access. As a reminder, any employee with a work location status of in-person or both must fill in the [UVM Daily Health Check-in](#) every workday, even if they are not going to be on campus.

Graduate students will be using a different system. We're still waiting for guidance from UVM.

1. Workday access (7am-6pm):

- Remote employees are not allowed in the building during business hours
- Aiken Shared Calendar does not need to be used during business hours

2. After-hours (after 6pm) and Weekend Access:

- All employees that will be in the building outside of business hours must use Aiken Shared Calendar. This is to aid contact tracing if needed.
 - i. [Click this link to join](#) the Aiken team if you haven't already. The calendar is located in the "Building Access" tab.
 - ii. Make a reservation by adding your name and location within the building to the calendar.
 - iii. Please choose timeslots that are empty whenever possible to reduce risk of exposure.
- Remote employees will need to fill out the [UVM Daily Health Check-in](#) on days they go into Aiken.

3. Common spaces in Aiken: Per our resumption plan submitted to the UVMStrong committee, most of the common spaces in Aiken will be closed for the semester including the kitchens, conference rooms, and the solarium. Signage inside the building will be placed to promote safe and healthy behavior. [See the full plan here](#). If you see any non-compliance issues, please share your observations with the appropriate member of the [RSENR Safety Team](#).

4. Upcoming events next week: Meetings will be added to RSENR All-School Team

- State of the School: 8/25 from 3-4pm ([Link to join meeting](#))
- Workshops: 8/26 between 1:30-4:30pm. Each workshop is 50 minutes
 - i. 1:30-2:30pm All-school DEI workshop led by Dana Gulley and Kunal Palawat ([Link to join meeting](#))
 - ii. 2:35-3:25pm (links to these workshops will be shared soon)
 1. Best Practices for Advising using Navigate: How do we structure advising?
 2. Research Administration: Using **Click** to Improve Proposal 2:30 Generation and **Academic Analytics** to Increase Research Exploration/Collaborations
 - iii. 3:35-4:25pm (links to these workshops will be shared soon)
 1. Classroom Technology Review and New Teams Tools

2. Input on new Work Load Planning Guidelines

As a reminder, our [RSENR Fall Resumption website](#) is live. All updates emailed out are also archived on that page in the sidebar.

In case you missed them:

[Update #1: Restart Plan and Daily Health Check-ins](#)

[Update #2: Webpage and Posters for Aiken](#)

Best,

Nancy

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