

Rubenstein School of Environment and Natural Resources

University of Vermont

Perennial Summer Internship Program - 2024

Internship Title: Outdoor Access & Inclusion Intern

Internship Site: South Hero Land Trust - our office is at 106 Community Lane, South Hero, VT

Description: South Hero Land Trust is a 501-(c)3 non-profit organization with the mission of protecting the farmland, woodland, natural and recreational areas, and open spaces which help give South Hero its distinctive quality of life. We do this work through land conservation, farm viability and food accessibility projects, building and maintaining trails, ecological restoration work, and nature- and farm-based education programs for youth and adults.

South Hero Land Trust's Outdoor Access & Inclusion Intern has two primary areas of focus. First, to undertake a landscape analysis of the state of inclusion and accessibility in the outdoors nationally and within Vermont as part of a collaborative project by Vermont conservation and outdoor recreation organizations working to make our outdoor spaces more inclusive. And second, to steward our public access and natural areas with the dual goals of protecting/enhancing ecological health and increasing the accessibility of those areas to diverse users. This position will be a combination of desk and field-based work. Desk activities will include research (online, by phone, and in-person), creating maps, data analysis and synthesis, and report writing. Field activities will include invasive species removal, plant propagation, tree planting, trail repairs, trail infrastructure construction, and interacting with volunteers of all ages. The intern will work closely with South Hero Land Trust's Programs Director for field activities.

Desired qualifications/skills/coursework: Experience or interest in environmental justice, access to the outdoors, and/or ecological restoration. Experience in undertaking research projects, including literature reviews, interviews, data synthesis, and report writing. Willingness and ability to be outdoors in all weather, undertaking physical work. This position requires flexibility, independence, attention to detail, and a collaborative spirit.

***Rubenstein students currently in their sophomore and junior years are eligible to apply. Earning Independent Study or Internship credit through the Rubenstein Internship Program is required. ***

Supervision: This position will be co-supervised by South Hero Land Trust's Executive and Programs Directors. The intern will work semi- independently in the field on a regular basis.

Start and End Dates: Mid-May – Mid-August, 2024 (exact start/end dates are negotiable)

Total Hours: 40 hours/week for 12 weeks

Compensation: \$18/hour

How to apply:

1. Click the following link to view the Rubenstein Perennial Internship Descriptions in Handshake:

<https://uvm.joinhandshake.com/employers/226837>

- If asked to log in: click “UVM Net ID Login” & login.
- Click the Favorite button to enable easier searches in the future.

2. Click “View All Jobs” in Jobs at Rubenstein Perennial Internship Program box on right side of page.

3. You should now see the great Perennial Internship opportunities! Click “View Details” to learn more about each position.

- Please do take the time to carefully read each individual description so that you don’t miss a great opportunity by judging an internship solely on its title.
- You may apply for up to three Perennial Internships.
- All applications are due by **11:59pm, on Monday, February 5th, 2024.**

4. You’ll need to upload both required documents in Handshake before you can apply for any Perennial Internship:

- Click on your name at top right of screen in Handshake
- Select Documents.

5. Please upload all documents as pdfs. The following are the required documents:

- Resume
- Cover Letter

i. You should write and upload a unique cover letter for each position to which you are applying.

ii. In your cover letter, provide the name & contact information for at least one professional reference. This could be someone who supervised you in a past work/internship/volunteer position, or a professor or teacher, etc. The person listed should not be the person who completes your recommendation form.

6. In addition to the documents listed above, a **recommendation form will need to be completed by a Rubenstein faculty, graduate student, or staff member of your choosing.** When you ask your recommender if they are willing to complete the form to support your application, please provide your recommender:

- This link: [RECOMMENDATION FORM](#)
- Only one recommendation form needs to be completed regardless of how many Perennial Internships you are applying for.
- Your recommender will complete & submit this form online and then your recommendation will be confidentially added to your application(s). This recommendation form needs to be submitted by the February 5th, deadline.

7. Make sure that your resume and cover letter(s) are as strong as they can be! Utilize the resources around you:

- The Rubenstein Student Advisory Board members are great at reviewing resumes/cover letters and providing helpful feedback! Email the SAB to schedule an appointment after the start of the semester, or stop by their peer mentoring hours when the Spring semester starts (schedule to be posted by Jan 16, 2024): rsenrsab@uvm.edu
- Get your resume and cover letter reviewed by a Career Counselor at the Career Center. You can check the Career Center’s drop-in hours [here](#). The Career Center also offers a guide on building your resume available [here](#).
- Get connected with folks in the Rubenstein Student Services Office for resume and cover letter review during drop-in hours:

Meghan Young – Tuesdays, 10:00am-12:00pm, Aiken 219 Emily LeForce – Thursdays, 1:00-3:00pm, Aiken 220 Hub
Cathy Shiga-Gattullo – Mondays, 1:00-3:00pm, Aiken 220 Hub

8. If you are selected to interview for a Perennial Internship, you will be contacted by the site to set up an interview during late February to early March.