

# Rubenstein School of Environment and Natural Resources

## University of Vermont

### Perennial Summer Internship Program - 2024

**Internship Title:** Environmental Education & Stewardship Intern

**Internship Site:** South Hero Land Trust - our office is at 106 Community Lane, South Hero, VT

**Description:** South Hero Land Trust is a 501-(c)3 non-profit organization with the mission of protecting the farmland, woodland, natural and recreational areas, and open spaces which help give South Hero its distinctive quality of life. We do this work through land conservation, farm viability and food accessibility projects, building and maintaining trails, ecological restoration work, and nature- and farm-based education programs for youth and adults.

South Hero Land Trust's Environmental Education & Stewardship Intern has three primary areas of focus. First, to provide high quality and fun environmental education to 2nd-8th grade students through our nature-based summer camp programs. Second, to maintain and improve our two garden sites: the Folsom Learning Garden and the South Hero Community Gleaning Garden. And third, to steward our public access and natural areas with the dual goals of protecting/enhancing ecological health and increasing the accessibility of those areas to diverse users. This is a field-based position. Activities will include invasive species removal; plant propagation; tree planting; trail repairs; trail infrastructure construction; moving topsoil and compost; weeding and harvesting; interacting with volunteers, partner organizations, and community members; and planning and teaching activities for school aged children. The intern will work closely with South Hero Land Trust's Programs Director for all activities.

**Desired qualifications/skills/coursework:** Experience or interest in environmental education, farm-to-school education, ecological restoration, trail accessibility, and/or sustainable agriculture. Willingness and ability to be outdoors in inclement weather, undertaking physical work. This position requires flexibility, independence, and a spirit of curiosity, and collaboration. A background check will be required by the Grand Isle Supervisory Union.

**\*Rubenstein students currently in their sophomore and junior years are eligible to apply. Earning Independent Study or Internship credit through the Rubenstein Internship Program is required. \***

**Supervision:** This position will be supervised by Guy Maguire, South Hero Land Trust's Programs Director, with additional support from other SHLT staff. The intern will co-teach our summer camp programs with the Programs Director. After an initial training period, other field work will be done semi-independently, with regular check-ins with the Programs Director.

**Start and End Dates:** Mid-May – Mid-August, 2024 (exact start/end dates are negotiable)

**Total Hours:** 40 hours/week for 12 weeks

**Compensation:** \$18/hour

**How to apply:**

1. Click the following link to view the Rubenstein Perennial Internship Descriptions in Handshake:

<https://uvm.joinhandshake.com/employers/226837>

- If asked to log in: click “UVM Net ID Login” & login.
- Click the Favorite button to enable easier searches in the future.

2. Click “View All Jobs” in Jobs at Rubenstein Perennial Internship Program box on right side of page.

3. You should now see the great Perennial Internship opportunities! Click “View Details” to learn more about each position.

- Please do take the time to carefully read each individual description so that you don’t miss a great opportunity by judging an internship solely on its title.
- You may apply for up to three Perennial Internships.
- All applications are due by **11:59pm, on Monday, February 5th, 2024.**

4. You’ll need to upload both required documents in Handshake before you can apply for any Perennial Internship:

- Click on your name at top right of screen in Handshake
- Select Documents.

5. Please upload all documents as pdfs. The following are the required documents:

- Resume
- Cover Letter

i. You should write and upload a unique cover letter for each position to which you are applying.

ii. In your cover letter, provide the name & contact information for at least one professional reference. This could be someone who supervised you in a past work/internship/volunteer position, or a professor or teacher, etc. The person listed should not be the person who completes your recommendation form.

6. In addition to the documents listed above, a **recommendation form will need to be completed by a Rubenstein faculty, graduate student, or staff member of your choosing.** When you ask your recommender if they are willing to complete the form to support your application, please provide your recommender:

- This link: [RECOMMENDATION FORM](#)
- Only one recommendation form needs to be completed regardless of how many Perennial Internships you are applying for.
- Your recommender will complete & submit this form online and then your recommendation will be confidentially added to your application(s). This recommendation form needs to be submitted by the February 5th, deadline.

7. Make sure that your resume and cover letter(s) are as strong as they can be! Utilize the resources around you:

- The Rubenstein Student Advisory Board members are great at reviewing resumes/cover letters and providing helpful feedback! Email the SAB to schedule an appointment after the start of the semester, or stop by their peer mentoring hours when the Spring semester starts (schedule to be posted by Jan 16, 2024): [rsenrsab@uvm.edu](mailto:rsenrsab@uvm.edu)
- Get your resume and cover letter reviewed by a Career Counselor at the Career Center. You can check the Career Center’s drop-in hours [here](#). The Career Center also offers a guide on building your resume available [here](#).
- Get connected with folks in the Rubenstein Student Services Office for resume and cover letter review during drop-in hours:

Meghan Young – Tuesdays, 10:00am-12:00pm, Aiken 219 Emily LeForce – Thursdays, 1:00-3:00pm, Aiken 220 Hub  
Cathy Shiga-Gattullo – Mondays, 1:00-3:00pm, Aiken 220 Hub

8. If you are selected to interview for a Perennial Internship, you will be contacted by the site to set up an interview during late February to early March.