

# Rubenstein School of Environment and Natural Resources

## University of Vermont

### Perennial Summer Internship Program - 2024

**Internship Title:** Waterkeeper Intern

**Internship Site:** Nantucket, Massachusetts

**Description:** The Nantucket Land & Water Council (NLWC) summer internship program will support the NLWC's environmental programs including research, education & outreach, advocacy and land protection. The internship will focus on supporting the Nantucket Waterkeeper with a multitude of projects across many disciplines. The responsibilities of the intern will include:

1. Assisting with data collection and fieldwork for NLWC's ongoing summer research projects focused on the health of our island's marine and freshwater resources. These projects may include, among others: Eelgrass monitoring and restoration, freshwater pond water quality sampling, and harmful algae bloom monitoring;
2. Assisting with ongoing equipment maintenance and sample processing/shipping;
3. Assisting with educational programs either in person or via a virtual platform;
4. Assisting with communication via the writing and creation of newsletter articles and/or social media messaging;
5. Conducting an independent policy-focused research project with assistance from staff.

**Desired qualifications/skills/coursework:** Desired qualifications include some background in biological, environmental or natural resources sciences/studies, writing and communication skills, with lab or field experience and education or leadership experience preferred. A great candidate will be a self-starter, a team player with a strong desire to learn and an ability to work independently.

**\*Rubenstein students currently in their sophomore and junior years are eligible to apply. Earning Independent Study or Internship credit through the Rubenstein Internship Program is required. \***

**Supervision:** The Waterkeeper intern will report to the Nantucket Waterkeeper, and most days will work directly alongside the Waterkeeper on research and education projects. From time to time, the Waterkeeper intern will also work directly with other NLWC staff, volunteers, and other island organizations.

**Start and End Dates:** Mid-May – Mid-August, 2024 (exact start/end dates are negotiable)

**Total Hours:** 35 hours/week for 12-14 weeks

**Compensation:** \$18/hour

**How to apply:** Rubenstein students who will have completed their sophomore or junior year by summer 2024 are eligible to apply. Students graduating in May 2024 are not eligible to apply. Earning Independent Study or Internship credit through the Rubenstein Internship Program is required.

1. Click the following link to view the Rubenstein Perennial Internship Descriptions in Handshake:

<https://uvm.joinhandshake.com/employers/226837>

- If asked to log in: click “UVM Net ID Login” & login.
- Click the Favorite button to enable easier searches in the future.

2. Click “View All Jobs” in Jobs at Rubenstein Perennial Internship Program box on right side of page.

3. You should now see the great Perennial Internship opportunities! Click “View Details” to learn more about each position.

- Please do take the time to carefully read each individual description so that you don’t miss a great opportunity by judging an internship solely on its title.
- You may apply for up to three Perennial Internships.
- All applications are due by **11:59pm, on Monday, February 5th, 2024.**

4. You’ll need to upload both required documents in Handshake before you can apply for any Perennial Internship:

- Click on your name at top right of screen in Handshake
- Select Documents.

5. Please upload all documents as pdfs. The following are the required documents:

- Resume
- Cover Letter

i. You should write and upload a unique cover letter for each position to which you are applying.

ii. In your cover letter, provide the name & contact information for at least one professional reference. This could be someone who supervised you in a past work/internship/volunteer position, or a professor or teacher, etc. The person listed should not be the person who completes your recommendation form.

6. In addition to the documents listed above, a **recommendation form will need to be completed by a Rubenstein faculty, graduate student, or staff member of your choosing.** When you ask your recommender if they are willing to complete the form to support your application, please provide your recommender:

- This link: [RECOMMENDATION FORM](#)
- Only one recommendation form needs to be completed regardless of how many Perennial Internships you are applying for.
- Your recommender will complete & submit this form online and then your recommendation will be confidentially added to your application(s). This recommendation form needs to be submitted by the February 5th, deadline.

7. Make sure that your resume and cover letter(s) are as strong as they can be! Utilize the resources around you:

- The Rubenstein Student Advisory Board members are great at reviewing resumes/cover letters and providing helpful feedback! Email the SAB to schedule an appointment after the start of the semester, or stop by their peer

mentoring hours when the Spring semester starts (schedule to be posted by Jan 16, 2024): [rsenrsab@uvm.edu](mailto:rsenrsab@uvm.edu)

- Get your resume and cover letter reviewed by a Career Counselor at the Career Center. You can check the Career Center's drop-in hours [here](#). The Career Center also offers a guide on building your resume available [here](#).
- Get connected with folks in the Rubenstein Student Services Office for resume and cover letter review during drop-in hours:  
Meghan Young – Tuesdays, 10:00am-12:00pm, Aiken 219 Emily LeForce – Thursdays, 1:00-3:00pm, Aiken 220 Hub  
Cathy Shiga-Gattullo – Mondays, 1:00-3:00pm, Aiken 220 Hub

8. If you are selected to interview for a Perennial Internship, you will be contacted by the site to set up an interview during late February to early March.