

**Rubenstein School of Environment and Natural Resources
University of Vermont
Perennial Summer Internship Program – 2024**

Internship Title: MALT Trails and Education Intern

Internship Site: Middlebury Area Land Trust

Description: The Middlebury Area Land Trust (MALT) connects people with the conserved and protected lands of Addison County. Our mission is to work with our community to conserve natural and productive landscapes, and to enhance scenic, recreation, and education opportunities. We have conserved over 1600 acres in Middlebury and the surrounding towns, including natural resources like land along the Middlebury River corridor and Otter Creek. We work to develop important recreation amenities such as Otter View Park and Wright Park. More recently we have focused on maintaining the popular 19-mile Trail Around Middlebury (TAM) and collaborated with the National Park Service to extend the North Country National Scenic Trail (NCNST) via connector trails to Snake Mountain and the TAM from the Crown Point Bridge. Visit maltvt.org to learn more.

Internship Duties/Tasks: MALT seeks a summer trails crew member and summer camp educator beginning May of 2024. The staff will work 35 hours per week.

50% of the work will focus on key projects and routine maintenance and repairs on the TAM and the NCT:

Trail maintenance activities will include:

- Working alongside MALT's Trails and Volunteer Coordinator, Middlebury College GIS intern, Americorps members, and community volunteers to meet seasonal trail maintenance needs.
- Spreading gravel and woodchips on the TAM; Water bar construction; Tree and brush removal; Mowing and bush hogging; Suspension bridge maintenance; Trail Infrastructure construction
- Invasive species management throughout town forests and trail sections on both the TAM and the NCT
- Leading volunteer work parties with MALT staff; specifically, regarding invasive species removal and water management on the trail.
- Erosion control on various sections of the TAM and surrounding town forests adjacent to the Otter Creek

50% of the Interns work will be focused on MALT's Outdoor Summer Education Camp:

- Joining MALT's summer education staff to lead a week of MALT outdoor Summer Camp
Learn More: maltvt.org/camps-1
- Co-develop and teach nature summer camps for children ages 3-12
- Serve on a team that strives for a safe, nurturing, and welcoming experience for all campers
- Collaborate with the Executive Director, Education Manager, VT ECO and VHCB AmeriCorps members, and seasonal interns to achieve outreach and education goals, develop new summer camp themes and content, and cultivate connection and engagement with local families

Desired qualifications/skills/coursework:

- Knowledge and experience with trail building standards and best practice.
- Familiarity with common hand tools and power tools used in trail construction and maintenance.
- Comfortability interacting with community members, partners, and volunteers - representing the mission of MALT while in the field
- Coursework surrounding natural communities of Vermont, conservation, and ecological restoration.
- Strong interest in and knowledge of conservation, natural history, and environmental pedagogy. These include core routines of nature connection (e.g., sit spot, journaling, mapping), and natural history topics (e.g., birding, environmental sciences, animal tracking, wilderness living, climate change science, animal behavior, botany, and geology)
- Experience developing and leading outdoor environmental education activities, as well as mentoring preschool-age (3 to 5) to school-age (6 to 18)
- Strong group management skills; ability to manage and engage a group of up to 16 children
 - Love of outdoor exploration and questioning, ability to model curiosity, wonder, and play in the natural world
- Ability to serve independently as well as part of a team

Supervision: Liam Hickey – Trails and Volunteer Coordinator

Start and End Dates: Early to mid-May – mid-August 2024 (exact start/end dates are negotiable)

Total Hours: 35 hours/week for 11 weeks

Compensation: \$18.00/hour

How to apply:

1. Click the following link to view the Rubenstein Perennial Internship Descriptions in Handshake: <https://uvm.joinhandshake.com/employers/226837>

- If asked to log in: click “UVM Net ID Login” & login.
- Click the Favorite button to enable easier searches in the future.

2. Click “View All Jobs” in Jobs at Rubenstein Perennial Internship Program box on right side of page.

3. You should now see the great Perennial Internship opportunities! Click “View Details” to learn more about each position.

- Please do take the time to carefully read each individual description so that you don’t miss a great opportunity by judging an internship solely on its title.
- You may apply for up to three Perennial Internships.
- All applications are due by **11:59pm, on Monday, February 5th, 2024.**

4. You’ll need to upload both required documents in Handshake before you can apply for any Perennial Internship:

- Click on your name at top right of screen in Handshake
- Select Documents.

5. Please upload all documents as pdfs. The following are the required documents:

- Resume
 - Cover Letter
- i. You should write and upload a unique cover letter for each position to which you are applying.
 - ii. In your cover letter, provide the name & contact information for at least one professional reference. This could be someone who supervised you in a past work/internship/volunteer position, or a professor or teacher, etc. The person listed should not be the person who completes your recommendation form.

6. In addition to the documents listed above, a **recommendation form will need to be completed by a Rubenstein faculty, graduate student, or staff member of your choosing.**

When you ask your recommender if they are willing to complete the form to support your application, please provide your recommender:

- This link: [RECOMMENDATION FORM](#)
- Only one recommendation form needs to be completed regardless of how many Perennial Internships you are applying for.
- Your recommender will complete & submit this form online and then your recommendation will be confidentially added to your application(s). This recommendation form needs to be submitted by the February 5th, deadline.

7. Make sure that your resume and cover letter(s) are as strong as they can be! Utilize the resources around you:

- The Rubenstein Student Advisory Board members are great at reviewing resumes/cover letters and providing helpful feedback! Email the SAB to schedule an appointment after the start of the semester, or stop by their peer mentoring hours when the Spring semester starts (schedule to be posted by Jan 16, 2024): rsenrsab@uvm.edu
- Get your resume and cover letter reviewed by a Career Counselor at the Career Center. You can check the Career Center's drop-in hours [here](#). The Career Center also offers a guide on building your resume available [here](#).
- Get connected with folks in the Rubenstein Student Services Office for resume and cover letter review during drop-in hours:

Meghan Young – Tuesdays, 10:00am-12:00pm, Aiken 219 Emily LeForce – Thursdays, 1:00-3:00pm, Aiken 220 Hub
Cathy Shiga-Gattullo – Mondays, 1:00-3:00pm, Aiken 220 Hub

8. If you are selected to interview for a Perennial Internship, you will be contacted by the site to set up an interview during late February to early March.