Dr./Professor –

Good [morning/afternoon]! I recently applied to the [Ph.D. program] through UVM’s Graduate College and discovered the QuEST program, a research traineeship offered during the student’s graduate studies integrated with their academic background and research interests.

It is my understanding you are a participating faculty member with QuEST. I would like to learn more about potential research opportunities available in your lab. I am specifically interested in the [molecular biology of stem cells]. [State in one sentence why their research intrigues you and how it relates to your graduate program.]

If possible, I would like to explore working on a long-term research project in your lab that aligns with both my graduate studies as well as the initiatives of QuEST. I have attached my CV for your review.

Would you be open to discussing your research interests further? I am available [days and times] by [Skype, email or phone]. Thank you, I look forward to hearing from you.

Sincerely,

Student name

Phone

Email