

**DEPARTMENT OF ART AND ART HISTORY - UNDERGRADUATE RESEARCH CONTRACT**

Student Name \_\_\_\_\_ Major \_\_\_\_\_

Local Address \_\_\_\_\_ Minor \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

College \_\_\_\_\_ Class \_\_\_\_\_ Student ID# 95- \_\_\_\_\_

Check One:     \_\_\_\_\_ **ARTS 3995** Undergraduate Research (1-18 credits; minimum junior-level Studio Art or Art Education majors only; only 3 credits may count towards requirements for the Studio Art major). Specify credits \_\_\_\_\_ as agreed upon with faculty sponsor.

                  \_\_\_\_\_ **ARTH 3995** Undergraduate Research (1-18 credits; minimum junior-level Art History or Art Education majors only; only 3 credits may count towards requirements for the Art History major). Specify credits \_\_\_\_\_ as agreed upon with faculty sponsor.

**PROJECT TITLE** \_\_\_\_\_ Semester/Year \_\_\_\_\_

Dept. of Art & Art History Faculty Sponsor \_\_\_\_\_

Student: Attach to this contract a detailed, typewritten description of your proposed study. This description should be at least 300 words (1 1/2 pages) long and should include the following:

A statement of your objectives, and an explanation of the methods you intend to use to achieve those objectives.

An account of previous course work and other experiences which give evidence of your preparation for this project.

The student must present this contract, along with the statement outlined above, for approval and signature, first to the faculty sponsor, then to the Department of Art and Art History Chairperson. After obtaining all necessary signatures, the student must return the signed contract and the project description to the Departmental office. You must file the contract with the office during the pre-enrollment period for the project semester. Failure to do so may result in denial of registration in the undergraduate research course.

I agree to meet \_\_\_\_\_ times (number of meetings--must be at least 7) during the semester with my faculty sponsor to present my work, review my progress, and discuss any changes in the original plan. I understand that in cases where the expectations about the nature of the final product are altered during the course of the semester, to the satisfaction of both the student and the faculty sponsor, a modified contract must be submitted to the departmental office so that the new expectations will be on file at the time of the final critique. Such modifications must be filed no later than the end of the seventh week of classes.

This is the only undergraduate research, independent study, teaching assistantship, or internship that I am undertaking during this semester. \_\_\_\_\_ (Student Initials)

**If more than one, all relevant faculty sponsors should indicate approval by initialing here:**

\_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**DEPARTMENT APPROVAL: SIGN ONLY AFTER YOU HAVE READ AND APPROVED THE ATTACHED DESCRIPTION OF THE PROPOSED RESEARCH PROJECT**

Faculty Sponsor Signature \_\_\_\_\_ Date \_\_\_\_\_

Chairperson Signature \_\_\_\_\_ Date \_\_\_\_\_

### FINAL EVALUATION

(To be filled out when the research project has been completed)

Faculty Sponsor's Signature: \_\_\_\_\_ Date \_\_\_\_\_

**FINAL GRADE:** \_\_\_\_\_