



**The University of Vermont**  
Renovation / Construction  
Project Request Form

**1 Describe Project, Program and Identify Funding**

Building Name \_\_\_\_\_ Project Title \_\_\_\_\_

Person to Contact \_\_\_\_\_ Department \_\_\_\_\_ Phone Number \_\_\_\_\_ E-Mail Address \_\_\_\_\_

**Need of Project:** *(Please identify any current/expected concerns related to access for people with disabilities who will be using this space.)*

**Description of Program and Scope Definition:**

**Description of Proposed Funding:**

Department Head \_\_\_\_\_ Phone Number \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Signature of Department Head \_\_\_\_\_ Date \_\_\_\_\_ Date Needed \_\_\_\_\_

**2 Dean V.P. Priority Level**  High  Medium  Low

Chartstring Information

Op Unit	Department	Fund	Source	Function	PC Business Unit	Project	Activity	Program	Purpose	Property

Request Estimate (only if providing funding)

Signature of Dean \_\_\_\_\_ Date \_\_\_\_\_

**3 Planning Design and Construction (PDC) PDC Planning Staff Review**

Signature \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**4 Provost/Vice President**

Signature of Provost/Vice President \_\_\_\_\_ Date \_\_\_\_\_

*Support of Strategic Plan:*

**Describe how the project supports the following areas of the strategic plan:**

1. Recruit and support students on campus.
2. Increase the quality of the educational experience in and out of the classroom.
3. Support faculty scholarship and research.
4. Provide service to benefit the university, the state, the nation and the world.
5. Support the continued viability of UVM.

*Disposition of Existing Facilities:*