## EDITS

<table>
<thead>
<tr>
<th>DATE</th>
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<th>New Version No.</th>
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<tbody>
<tr>
<td>04.01.2020</td>
<td>Title Change</td>
<td>Version 1.2</td>
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<td>04.03.2020</td>
<td>COVID-19 Employee Reporting Procedures</td>
<td>Version 1.3</td>
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WHAT WE WILL COVER

I. COVID-19: Definitions
II. Vermont Dept. Of Health Guidance
III. UVM SARS CoV-2 Preparedness & Response Plan
IV. Respirator Use
V. Waste Disposal
VI. COVID-19 Employee Reporting Procedures
I COVID-19 DEFINITIONS

COVID-19
The name of the disease caused by the novel coronavirus, SARS-CoV-2, and is short for “coronavirus disease 2019.”

CORONAVIRUS
A family of viruses that cause illness ranging from the common cold to more severe diseases. The novel coronavirus recently discovered has been named SARS-CoV-2 and it causes covid-19. (source: WHO)

CLOSE CONTACT
For covid-19, the CDC defines close contact as being within 6 feet of a person infected with the virus for a prolonged period of time (10 minutes) or has had direct contact with the infected person’s secretions. (source: CDC)
COVID-19 DEFINITIONS

DROPLET TRANSMISSION/SPREAD

A mode of transmission for a contagious disease that involves relatively large, short-range (less than 6 feet) respiratory droplets produced by sneezing, coughing, or talking. (SOURCE: CDC)

FLATTENING THE CURVE

Slowing a virus’ spread to reduce the peak number of cases and related demands on hospitals and infrastructure (SOURCE: CDC)

SOCIAL DISTANCING

Measures taken to reduce person-to-person contact in a community, with a goal to stop or slow the spread of a contagious disease. Measures can include working from home, closing offices and schools, canceling events, and avoiding public transportation. (SOURCE: CIDRAP)
COVID-19 DEFINITIONS

ISOLATION

Separating sick people [symptomatic] with a contagious disease from those who are not sick. (SOURCE: CDC)

QUARANTINE

Separating and restricting the movement of people exposed (or potentially exposed) to a contagious disease [may be asymptomatic]. (SOURCE: CDC)

SELF-QUARANTINE

Staying home and away from other people as much as possible after exposure or potential exposure.
II
VERMONT DEPT. OF HEALTH GUIDANCE

VT Department of Health

Additional Information:

Center for Disease Control

OSHA Guidance
III

UVM SARS COV-2 PREPAREDNESS & RESPONSE PLAN

Covid-19 UVM Safety for Facilities
IV
RESPIRATOR USE

When possible, the use of disposable N95 respirators should be limited to medical providers at this time. In order to utilize an employee issued respirator (N95, P100, PAPRs, etc.) that is not considered voluntary use, the following steps must be completed:

1. Medical Evaluation (Contact UVM Risk Management)

2. Training: On-line training is available from UVM Risk Management.

3. Fit Testing (Contact UVM Training & Compliance).
RESPIRATOR USE

SURGICAL MASKS VS. RESPIRATORS
PERSONAL PROTECTIVE EQUIPMENT DONNING & DOFFING

VIDEO: CDC PPE DONNING & DOFFING SEQUENCE
WASTE DISPOSAL

Routine Work & Cleaning

PPE (surgical masks, N95 respirators, latex gloves) used for routine cleaning and maintenance activities (PPE levels 3, 4, & 5 in UVM response plan) can be discarded as usual (C & D disposal).
WASTE DISPOSAL

Disinfecting & Emergency Repairs in Isolation Rooms

PPE (Latex gloves, work gloves, rubber boots, Tyvek suits - PPE Level 2 in UVM Response Plan) will be disposed of as regulated medical waste. Discarded room contents and cleaning materials will also be disposed as regulated medical waste. Place these materials in a plastic bag and Twist the opening to close the bag and seal the twisted opening with duct tape.

Leave waste in sealed plastic bag outside of isolation room and contact UVM Risk Management (safety@uvm.edu) for pickup.

Place tools in plastic bag and decontaminate using appropriate cleaning products prior to next use.
VI

COVID-19 EMPLOYEE REPORTING PROCEDURES

COVID-19 UVM EMPLOYEE REPORTING PROCEDURES