



The
UNIVERSITY
of VERMONT

Physical Plant Department

SAFE + SOUND



PPD Staff,

This week's focus is on Job Hazard Analysis (JHA)! Are you doing a certain task with a recognized hazard or perceived hazard? In the past 6 months have you completed a task needing a Job Hazard Analysis in place and there isn't one? Have you recently done a task where you found yourself thinking... *WOW that was close, I could have gotten hurt if....* If the answer is yes to any of these questions we need a written JHA. Completing and following JHA procedures will help you stay safe at work and ensure others doing the same task do it as safely as possible. If we cannot change the process of doing the task without putting us in harm's way, we need to ensure we have the proper Personal Protective Equipment (PPE).

The Training & Compliance Office will assist to ensure uncontrolled safety hazards encountered in the workplace are properly identified and employees are protected against the uncontrolled hazards. Controlling exposure to occupational hazards by utilizing hazard control measures is essential for protection of employees. After identifying hazards, the JHA will help to eliminate or reduce them.

For employees the Job Hazard Analysis Program creates a systematic way to look and find the safest means to complete their job duties. While this program has been drafted for use by the PPD, it may prove useful for other UVM departments as well.

Be a part of the solution! Become a PPD Safety Leader! Generated a Work Order to TCO to assist in generating JHAs to reduce the risk to you or someone else getting hurt. The first ten work order requests for JHAs received this month will be entered in a drawing for a UVM Bookstore gift certificate and recognized as this month's *PPD Safety Leader!*

Creating JHAs will enhance our Health and Safety programs. Our goal is for everyone to think **Safety First!** With this first on our mind we all have an increased opportunity to go home **Safe + Sound!** This campaign is in conjunction with OSHA's **Safe + Sound** campaign. Join the Campaign and be a PPD Safety Leader!