

What is an Award Modification Request?

This is a way to document a change needed on an active award and a way to communicate a request for that change. Once the award mod request is accepted by the Specialist they create an award modification to process the change.

How to locate an Award Modification Request once it's submitted?

- 1. You can locate a modification request by :
 - a. Logging into UVMClick navigate to "Grants" module
 - b. Under "Awards" go to the Award Record by filtering what piece of the award you know.
 - c. Open it up and navigate down the page to "Modifications" and open the "SmartForm" to view the request. You will see when the Mod was submitted and what "state" it is currently in as well as who is the assigned Specialist.

