**STUDY TIMELINE TEMPLATE**

SF424 (R&R) – Version F

Last revised 6/10/20

**Content Instructions**

* Provide a description or diagram describing the study timeline. The timeline should be general (e.g., "one year after notice of award"), and should not include specific dates.
* Note: Additional milestones or timelines may be requested as just-in-time information or post-award.

**Review Criteria and/or Questions to Consider**

* Is the study timeline described in detail, taking into account start-up activities, the anticipated rate of enrollment, and planned follow-up assessment?
* Is the projected timeline feasible and well justified?
* Does the project incorporate efficiencies and utilize existing resources (e.g. CTSAs, practice-based research networks, electronic medical records, administrative database or patient registries) to increase the efficiency of participant enrollment and data collection, as appropriate?
* Are potential challenges and corresponding solutions discussed (e.g. strategies that can be implemented in the event of enrollment shortfalls)?

**Suggested outline**

We have provided a suggested outline on the second page of this document. If you would like, you can enter your text directly below each subsection header. This document is already formatted appropriately (0.5 inch margins, Arial font, 11 point text). Just delete the first page and you are on your way to a complete draft!

**STUDY TIMELINE**

***Start-up Activities***

***Recruitment and Enrollment***

***Study-specific Milestones*** *(e.g., interventions, study visits or procedures)*

***Potential Challenges and Solutions***