**PLAN FOR INSTRUCTION IN THE RESPONSIBLE**

**CONDUCT OF RESEARCH**

**TRAINING GRANT TEMPLATE**

SF424 (R&R) – Version F

Last revised 6/10/20

**Content Instructions**

* This plan is limited to **three pages**.
* The plan must address the five required instructional components outlined in the NIH Policy on Instruction in RCR, as more fully described in the [NIH Grants Policy Statement, Section 11.3.3.5: Training in the Responsible Conduct of Research:](https://grants.nih.gov/grants/policy/nihgps/HTML5/section_11/11.3.3_application_requirements_and_receipt_dates.htm#Training3)
  + Format: Describe the required format of instruction, i.e., face-to-face lectures, coursework, and/or real-time discussion groups. A plan with only on-line instruction is not acceptable.
  + Subject Matter: Describe the breadth of subject matter, e.g., conflict of interest, authorship, data management, human subjects and animal use, laboratory safety, research misconduct, and research ethics.
  + Faculty Participation: Describe the roles of mentor(s) and other faculty involvement in the instruction.
  + Duration of Instruction: Describe the total number of contact hours of instruction.
  + Frequency of Instruction: Instruction must occur during each career stage and at least once every four years. Document any prior instruction during the applicant's current career stage, including the inclusive dates instruction was last completed.
* The plan must also describe how participation in RCR instruction will be monitored.
* *Renewal Applications*: Describe any changes in formal instruction over the past project period and plans for the future that address any weaknesses in the current RCR instruction. All training faculty who served as course directors, speakers, lecturers, and/or discussion leaders during the past project period must be named in the application.

**Review Criteria and/or Questions to Consider**

* Is the plan for training in the responsible conduct of research acceptable?
* Is the duration of institutional training appropriate for the total duration of the program?

**Suggested outline**

We have provided a suggested outline on the third page of this document. If you would like, you can enter your text directly below each subsection header. This document is already formatted appropriately (0.5 inch margins, Arial font, 11 point text). Just delete the first two pages and you are on your way to a complete draft!

**PLAN FOR INSTRUCTION IN THE RESPONSIBLE CONDUCT OF RESEARCH**

***Format:***

***Subject Matter:***

***Faculty Participation:***

***Duration of Instruction:***

***Frequency of Instruction:***