**DISSEMINATION PLAN TEMPLATE**

SF424 (R&R) – Version F

Last revised 6/10/20

**Content Instructions**

* Explain briefly your plan for the dissemination of NIH-funded clinical trial information and address how the expectations of the policy will be met. The plan must contain sufficient information to assure the following:
  + The applicant will ensure that clinical trial(s) under the award are registered and results information is submitted to ClinicalTrials.gov as outlined in the policy and according to the specific timelines stated in the policy;
  + Informed consent documents for the clinical trial(s) will include a specific statement relating to posting of clinical trial information at ClinicalTrials.gov; and
  + The recipient institution has an internal policy in place to ensure that clinical trials registration and results reporting occur in compliance with policy requirements.
* Do not include informed consent documents in the Dissemination Plan attachment.
* If your human subjects study meets the definition of "[Delayed Onset](https://grants.nih.gov/grants/glossary.htm#DelayedOnsetStudy)," include the Dissemination Plan attachment in the [delayed onset study justification](https://grants.nih.gov/grants/how-to-apply-application-guide/forms-f/general/g.500-phs-human-subjects-and-clinical-trials-information.htm#Justification).

**Review Criteria and/or Questions to Consider**

* Does the plan ensure that clinical trials are registered and summary results will be submitted to ClinicalTrials.gov?
* Does the recipient institution have an internal policy in place to ensure clinical trial registration and reporting? Is it adequate?

**Suggested outline**

We have provided a suggested outline on the second page of this document. If you would like, you can enter your text directly below each subsection header. This document is already formatted appropriately (0.5 inch margins, Arial font, 11 point text). Just delete the first page and you are on your way to a complete draft!

**DISSEMINATION PLAN**

***Timeline for ClinicalTrials.gov registration and results reporting:***

***The University of Vermont’s clinical trial reporting policy:***

The University of Vermont currently has Guidelines for Registering a Clinical Trial in place, to assist faculty in complying with federal policy regarding broad and responsible dissemination of clinical trials information. The Institution has recently hired two Research Navigators to assist investigators in navigating the research infrastructure at the University, particularly with respect to clinical trials. The Research Navigators are currently developing an internal process to ensure that awardees comply with the NIH Policy on the Dissemination of NIH-Funded Clinical Trial Information. It is our expectation that by the time of award a process will be in place, at which time it will supplement or supersede, as appropriate, the current Guidelines for Registering a Clinical Trial.