DCRC Course Submission Form

Purpose and Intent: To review proposed courses for designation as “D1” or “D2” and inclusion in UVM’s diversity curriculum. More information for faculty about the Diversity General Education course review process (including sample proposals) can be found at the following website:

<https://www.uvm.edu/generaleducation/information-faculty-diversity>

The language below must be included on the first page of syllabi for approved courses in the two following designation categories respectively:

**Category 1 – D1: Race and Racism in the US**

Courses in this category have as a primary focus race and racism in the United States as it pertains to ALANA populations.  A D1 course must promote an understanding of:

* Race and racism in the U.S.;
* The meaning of power and privilege;

**Category 2 – D2: The Diversity of Human Experience**

Courses in this category focus on expanding students’ cultural awareness. A D2 course is intended to:

* Promote an awareness of and appreciation for the diversity of human experience in any of its forms including, but not limited to race, ethnicity, religion, socio-economic status, language, sex, gender identity, sexual orientation, age, and disability; and/or
* Foster an understanding of global and national issues including the histories, health, contexts, and flows of people, cultures, ideas, and capital or other resources within or across political and geographical boundaries

The overall purpose of the submission process for all general education initiatives is to maintain the integrity of the general education process at UVM and to ensure that courses dedicated for these purposes maintain alignment with the learning outcomes for which they were intended. At its heart, this process is intended to be a dialogue with instructors intending to teach courses that fulfill the D1/D2-designation, and to provide feedback where appropriate. The review process can result in 1 of 3 outcomes:

1. Approval (the course will be assigned “D1” or “D2” designation for a 5 year-period)
2. Revisions requested (the DCRC may ask for changes made to the course prior to approval)
3. Rejection (the course as currently constructed cannot carry a “D1” or “D2” designation)

Submissions are reviewed at the committee’s monthly meeting; however, to qualify for inclusion in the spring and fall catalogues, new proposals must be received by no later than October 15 and February 15 of each year for the following semester.

**DCRC New Submission Form**

Please complete the following three components required to assess your course for designation as D1 or D2:

1. Submit a sample course syllabus
2. Please provide a reflection (no more than 1- 1.5 pages) that addresses the following:
	1. A brief history of the course and how it fits into the diversity curriculum, general reasons why the course satisfies the Diversity Learning Competencies (DLC), and any other contextual information that can assist the committee in its review
3. Please fill out the relevant chart for either D1 or D2 and indicate how your course addresses at least 3 of the 4 competencies, at what level, and includes at least 75% content

**D1 Competencies**

D1 courses focus on the topic of race and racism in the US in more than 75% of the course content (weekly topics, readings, assignments). Students completing these courses are expected to have developed at least 3 of the 4 following competencies:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Category** | **Competency** | **Level** | **Activities/Topics** | **Assessment** |
| DLC#1: *Awareness* | Develop an awareness of race and racism in the US at the individual or systemic levels including historical and/or contemporary issues | IntroductoryIntermediateAdvanced |  |  |
| DLC#2: *Knowledge* | Understand and contextualize foundational concepts, theories, histories, frameworks and/or methodologies regarding race and racism in the US | IntroductoryIntermediateAdvanced |  |  |
| DLC#3: *Analysis* | Analyze arguments, processes, and debates including multiple perspectives related to race and racism in the US | IntroductoryIntermediateAdvanced |  |  |
| DLC#4: *Application*  | Demonstrate the ability to apply theoretical knowledge to recognize and name dynamics and/or problem-solve in specific cases related to race and racism in the US | IntroductoryIntermediateAdvanced |  |  |

**D2 Competencies**

D2 courses focus on the topic of the diversity of human experience in more than 75% of the course content (weekly topics, readings, assignments). Students completing these courses are expected to have developed at least 3 of the 4 following competencies:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Category** | **Competency** | **Level** | **Activities/Topics** | **Assessment** |
| DLC#1: Awareness | Develop an awareness of the diversity of individuals, cultures, communities and/or processes | IntroductoryIntermediateAdvanced |  |  |
| DLC#2:Knowledge | Understand and contextualize foundational concepts, theories, histories, frameworks and/or methodologies regarding the diversity of the human experience | IntroductoryIntermediateAdvanced |  |  |
| DLC#3: Analysis | Analyze arguments, processes, and debates including multiple perspectives related to the diversity of the human experience | IntroductoryIntermediateAdvanced |  |  |
| DLC#4: Application  | Demonstrate the ability to recognize identity-related power dynamics at the individual, group, and/or systems levels and/or address diversity-related problems. | IntroductoryIntermediateAdvanced |  |  |

DCRC Rubric for Review of New Submissions and Existing Courses

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Category** | **Expectations** | *Unsatisfactory* (1) | *Satisfactory* (2) | *Good* (3) |
| Syllabus | Objectives and weekly assignments clearly indicated, statement regarding how the course fulfills diversity requirement included |  |  |  |
| Course Focus | 75% of the course will focus on relevant material |  |  |  |
| Competencies | At least three competencies are covered  |  |  |  |
| Readings | Relevant and sufficient reading materials included  |  |  |  |
| Activities | Course assignments and activities clearly linked to objectives and outcomes |  |  |  |
| Assessments | Course indicates how learning outcomes of students will be assessed |  |  |  |

Courses must meet achieve a minimum score of 12 (out of a maximum of 18) to be approved