



The University of Vermont

Academic Planning Form for Semester Study Abroad

Note: Form should be completed electronically.

Student Name: _____ netID: _____

Major/concentration(s): _____ Department/Minor(s): _____

Anticipated Graduation Date _____ Faculty Advisor Name _____

Which year and/or semester do you hope to study abroad? Discuss the following with your advisor:

- Are there required courses in your major that are only offered once per academic year (e.g. spring only) OR are there course sequences in your major that must be taken at a particular time?
- If you are in a highly structured major, are there distribution requirements or electives which should be saved to take while abroad?

Study Abroad Program Specific Information

Term abroad (ex. Spring 2021): _____ **Host city:** _____ **Host country:** _____

Program/university name: _____

Step 1: Learn how to find course information for your university/program.

- *UVM Exchange:* Find a link to course information in the 'Academics' tab of your program in GoAbroad.
- *ISEP, Direct Enroll or External Program provider:* Find this information on their website.

Step 2: Confirm your host institution/program's credit and grading system.

Just like one U.S. dollar equals a higher or lower amount in other currencies, international credit and grading systems differ. At UVM, most courses are worth 3 or 4 U.S. credits, and grades are assigned ranging from "A" to "F". In other countries, different credit and grading systems are used. You will need to understand how your host country's credit system and grading works to ensure you meet UVM's requirements for credit transfer and degree applicability.

In order for credit to transfer to UVM courses must be taken for a letter grade and students must earn the equivalent of a "C" at UVM. Visit <http://go.uvm.edu/goabroadcredits> to find the credit and grade conversion information for your host country (subject to change, credits verified once final transcript is received) and

complete the following section:

NOTE: Generally, students should assume that the following University-wide Catamount Core Curriculum requirements may not be taken abroad: Diversity Categories 1 (D1); Foundational Writing and Information Literacy (FWIL). Check with your advisor for exceptions.

- 1) At the end of my program, I am responsible for requesting an official transcript from _____ [name of university issuing transcript for your program].
- 2) In my study abroad program, _____ units = _____ UVM credits. **Check with your faculty advisor when you discuss this draft course plan to understand the minimum course credit required for credits to count for major, minor or distribution requirements.**
- 3) In my study abroad program, _____ = a "C" at UVM. This is the minimum grade required abroad in order to be eligible for transfer credit consideration at UVM.

Step 3: List the courses you plan to take while abroad.

Student Instructions: In the section below, using course information for your university/program (found in Step 1), list the courses that you hope to take abroad and the corresponding course number. If studying directly at a host University, provide two backup courses if not able to get into first choice courses.			Instructions (Program Directors only): In the section below, using course information & syllabi provided by the student, list how each individual course will apply to various aspects of a student's degree (major, minor, concentration, etc.). * Courses may also count as electives or pending Catamount Core review.
Study Abroad Course Information			Course Substitution
Course Number	Course Title & link to syllabus of course. If syllabus is a pdf, upload a copy of the syllabus with the submission of this form.	# of Credits	

Step 4: Upload form [to this link](#). You should expect to hear back on your curricular plan within 3 weeks.

Program Director Signature: _____ **Date:** _____