



The University of Vermont

OFFICE OF INTERNATIONAL EDUCATION

Living/Learning B-101
633 Main Street, Burlington VT 05405
uvm.edu/oie

February 24, 2020

TO: Faculty and staff academic advisors
FR: Kim Howard, Director, Office of International Education
RE: **Changes to semester (and summer external) study abroad student approval process**

Beginning today, UVM students will seek study abroad approvals from you using a new business process.

Students will no longer be required to meet with Transfer Affairs. Instead, the information previously provided in those meetings is available through student self-service online. Students who need further assistance may still meet with a Transfer Affairs staff member on a walk-in basis. Additionally, students will use GoAbroad, UVM's new study abroad system, to navigate the approvals process; iAbroad is no longer in use.

As an academic advisor, you do not need to access GoAbroad to approve students to study abroad (specific dean's office advisors will have access to a different part of the portal, however). For details, please see these new sections of our website:

[The academic advisor's role in study abroad](#)
[Academics abroad: What to do before, during and after](#)
[Academics and Study Abroad](#)
[How to use GoAbroad](#)

For academic advisors who want an in-person orientation to the new process, the Office of International Education will offer these [information sessions](#) for academic advisors:

Tuesday, February 25, 10-11 a.m.	Davis Center Boulder Room
Wednesday, February 26, 12-1 p.m.	Davis Center Boulder Room
Friday, February 28, 9:30-10:30 a.m.	Davis Center Boulder Room
Wednesday, March 4, 3-4 p.m.	Davis Center Boulder Room
Thursday, March 5, 10-11 a.m.	Davis Center Spruce Room

On behalf of the Office of International Education, thank you to the associate deans, members of the Student Services Collaborative, and staff in Transfer Affairs, the Registrar's Office and Student Financial Services for assisting us in navigating these changes. Questions regarding the study abroad process may be directed to studyabroad@uvm.edu.