Faculty-Led Program/Travel Study Proposal Instructions

Part 1: Expression of Interest

1. Select the correct program below:
   - Faculty-Led Program Proposal: New Domestic Program
   - Faculty-Led Program Proposal: Audit Year Domestic Program
   - Faculty-Led Program Proposal: Recurring Domestic Program
   - Faculty-Led Program Proposal: New International Program
   - Faculty-Led Program Proposal: Audit Year International Program
   - Faculty-Led Program Proposal: Recurring International Program

2. Click the “Apply Now” button. If you are already logged in on your browser to a UVM site, you may be brought directly to your application. If so, skip to step 4. If not, you will be asked to log in. Please select “I have a UVM Network ID username and password” and click the “Submit” button.

3. Log in with your NetID and password.

4. Choose the term for which you are proposing to lead a Travel Study course and click “Apply.”

Questions about GoAbroad? goabroad@uvm.edu
5. GoAbroad will bring you to your application home page. Click on the application.

6. Click the “Get Started!” button and complete each form. The Expression of Interest form contains multiple pages; click “Save” after completing each page.

7. As you progress, you can see your completed forms listed at the bottom of the screen, where you can open them up to view using the eye icon to the right.

8. Once you have completed all requirements, scroll up and click on the “Submit your application” button.

After the Expressions of Interest deadline, the Associate Deans group and the Provost’s Office will complete a university-wide review of all submissions and approve a set of course offerings which neither overlap nor compete. If your submission is approved, you will receive separate instructions for Part 2 of the required proposal process.

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