

In case of a **CAMPUS EMERGENCY** follow these instructions:



Power Failure

- Turn off computers and other voltage-sensitive equipment
- If possible, move cautiously to a lighted area
- Use flashlights or cell phones to light your room or workspace
- For localized outages, contact Physical Plant at 656-2560
- For information about a prolonged outage, check the UVM Emergency website



Fire

- Activate the nearest fire alarm, and exit the building
- Call 911 providing specifics about the nature of the fire
- Do not use elevators when evacuating the building
- Take keys, ID, wallet, cell phone and close doors behind you (as if you were leaving for the day)
- Gather at designated place and do not re-enter until authorized



Hazardous Materials

(Chemical, Radioactive or Biological)

- Move away from a spill to a safe location, alerting others and closing doors behind you
- If possible without endangering others shut off any ignition source
- If exposed, utilize eye wash or deluge shower to minimize health risks
- If someone could be in danger, call 911 or activate building fire alarm if evacuation is necessary
- For assistance with a low hazard spill, call 656-2560
- Wait in safe location for responders and follow their instructions



Severe Weather

- If possible, shut all windows and doors
- Seek shelter away from exterior doors and windows
- Do not go outside during thunder or wind storms until the storm has passed
- Be aware of downed wires and falling objects
- Report emergencies to 911



Violent Acts

(Shooter or hostage situation)

- RUN: if safe to do so, move quickly away from the scene; or
- HIDE: if not safe to move, hide as best you can, locking or barricading doors; or
- FIGHT: as a last resort, try to disrupt or incapacitate the shooter
- Call 911 and provide your location and the threat
- If hiding, stay in place until all clear given through CatAlert



Suspicious Package or Bomb Threat

- Do not touch or disturb object
- Call 911. Provide as much information as possible about threat or object
- Notify your supervisor or advisor
- Be prepared to evacuate, if so directed
- If told to evacuate, look around for anything suspicious and report to authorities



Medical Emergencies and Serious Workplace Accidents

- Request Emergency Medical Services by calling 911
- If the person is not breathing begin CPR (if trained to do so)
- If there is active bleeding, assist the injured in providing firm pressure while avoiding direct contact with blood or body fluids
- Keep the individual calm and send someone to guide Rescue personnel
- When UVM Rescue arrives, relay what you know about the person and the injury



If Told To Evacuate

(except in case of shooter)

- Move calmly to exits. Do not run or push
- Be aware some exits may be unusable due to smoke or danger
- Follow instructions from staff or emergency personnel
- Alert emergency personnel if someone needs help evacuating
- Bring your cell phone, keys, wallet, medications, and wear seasonal clothing (as if you were leaving for the day)
- Check UVM Emergency Management website for information



If Told To Shelter in Place

- Get indoors
- Shut, lock and then stay away from all doors and windows
- Barricade doors that don't lock, if so directed, and turn off lights
- Turn off air conditioners, fans, and heaters
- Stay inside until informed that it is safe to go outside
- Follow instructions from staff or emergency personnel
- Await an "All Clear" message from CatAlert



UVM Police Services
www.uvm.edu/~police/

The
University
of Vermont

CEP Rev. 7-1-14



UVM Emergency Mgmt.
www.uvm.edu/~emergency/