



Dear UVM community,

The Division of Safety and Compliance/CATcard team and the Facilities Team/Lock Shop are excited to announce the new Key and CATcard Access application. Effective June 5, all non-student key and CATcard access requests will move to this electronic application. Paper and PDF requests will no longer be accepted.

To access the app, training, and more information, please visit the [Key & CATcard Access Request page](#). Your login will be your uvm.edu email address. Please note that med.uvm.edu email addresses will not work—you must use your uvm.edu address.

#### Why Go Digital?

**Modernization:** The new app will enable better tracking of keys and access, reduce workload and duplication of efforts, and enhance tracking and security. Access will be easy, as anyone with a UVM NetID and a network connection or Wi-Fi-enabled device will be able to access the app at any time.

**Security:** The app's integration with SharePoint will ensure consistent and up-to-date data and a current user list. Data can be queried for future key audits—reducing future work for you—and ensuring that access-control information is up to date and accurate.

**Process Improvement:** Automation allows for streamlining access requests and reviews and more quickly fulfilling those requests. Tracking the status of requests will also be easier, and tracking will include timestamps and automatically generated emails. The [Key and Electronic Access Systems Policy \(pdf\)](#) has been updated to reflect this new process and the current needs of the university. (Note that requests for non-employee student access will continue to be processed via the Student Access webpage.)

Thank you to all who assisted with this transition. Your feedback on the process and the new app is critical for future enhancements and improvements. Please provide any feedback or comments via email to [safetycompliance@uvm.edu](mailto:safetycompliance@uvm.edu).

Sincerely,

Michael Schirling  
Chief Safety and Compliance Officer