

Industrial Hemp

Field Notes and Records



Farm Name: _____

Operator Name: _____

Cultivation Area Address: _____

Cultivation Area GPS Coordinates: _____

Total Planted Acreage: _____

Storage Area Address: _____

Hemp Program License #: _____

Planting Year: _____

Requirements Checklist

Hemp crops must conform to federal and state regulations for concentrations of tetrahydrocannabinol (THC). Below is a list of Vermont state regulations that must be followed by all Vermont hemp growers.

Registration/License

Required at time of purchase of seed, starts or clones

Certificated of Analysis

Name and address of the certified laboratory that conducted the analysis

Record of purchase of seeds, starts, or clones

Date of purchase

Varieties purchased

Name and address of company purchased from

Notation of cultivation area where the cultivar was grown

Growing Requirements

Harvest lot numbers must be assigned to each harvest lot
(last 5 digits of registration-year-unique #)

Date of harvest for each harvest lot

Location crop was grown, stored and dried

Completion of Pre-Harvest Sampling form for each harvest lot

Records of all current Certificates of Analysis (COA's)

Processor information

Date sent to processor

Name and address of processor

Processor registration number

Estimated weight of dry biomass transported in lbs.

All records must be kept for each Harvest lot*.

All records must be kept for three years.

All requirements must be reported to the state each year.

* Harvest lot is defined as a quantity of hemp harvested by the same grower in single growing season that is grown contiguously in the same cultivation area. All harvest lots must have a unique harvest lot number, which is also defined in the state rules.

This booklet was developed with the intention of assisting growers with record keeping for various management practices. Please note that this does not address all requirements and details for adhering to individual state regulations for producing a compliant crop. Please refer to you own state regulations and hemp programs for information on producing a compliant hemp crop. Additional supplemental forms and requirements for record keeping and compliance may be required depending on state regulations.



Soil Sample Results

Soil Sample Results											
Year	Crop	Field ID	Soil Sample ID	Soil Sample Date	Soil pH	P	K	Ca	Mg	Organic Matter (%)	CEC

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Nutrient Planning

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Year	Field ID	Harvest Lot	Variety	Application Date	Fertilizer	Analysis			Rate lbs/ac	Actual lbs/ac		
						N	P	K		N	P	K

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Seed or Plant Source

Year	Crop	Variety/Lot	Seed or Plant	Date of Purchase	Date Received/Planted	Price	Vendor	Contact Info



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Planting Records

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Year	Field ID	Harvest Lot	Variety	Plant Material	Planting Date	Plant Spacing	Planted Population	Actual Population	Notes

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Pesticide Applications

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Year	Field ID	Variety	Applicator Name & Permit No.	Date	Target Pest	Acres	Chemical Brand Name and Formulation	Name of Manufacturer	EPA Registration	Rate/acre	Total Amount Applied



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Pre-Harvest Sampling Notes

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Year	Sampler	Field ID	Harvest Lot	Variety	Sampling Date		Declared Harvest Date	Testing Lab	Notes
					Start Time	End Time			



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Harvest Records

Year	Field ID	Harvest Lot	Variety	Harvest Date	Harvest Yield	Dry Matter Yield	Moisture after Drying	Notes

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