**NGP Rotation Evaluation of Student by Mentor**

**Rotation Advisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **NGP Rotation Student**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This evaluation form has two components. The first, and the most important, is a ***confidential*** narrative describing the student’s strengths and weaknesses. This will be read by the NGP Director and Assistant Director and will not be released to the student.

The second part will use the Likert scale form as done in the past. We ask that you share this with the student and use it as the basis for an exit discussion with your student.

**Guidelines for the narrative section:** The main objective is to give you a chance to give us a frank assessment of any aspect of the student’s training/personality/strengths/weaknesses that you feel we should be aware of. Our goal is to be in the best position to give students the support and guidance they need to successfully complete the program. We would particularly value insight into the student’s general level of maturity, their overall engagement in their project and the lab, the degree to which they are self-starters and anything else that you feel we should pay attention to going forward. For example, if a student seems to prefer certain types of lab work over others, or if they gravitate more towards reading than bench work, let us know. Does the student get along well with others in the lab?

**Guidelines for the Likert scale section:** The second part of this evaluation is the Likert scale form that we used in the past. Please use this section to facilitate a discussion with the student on their strengths and weaknesses. Adding brief comments with specific pieces of advice often helps with this.

The Narrative section is confidential and will not be shared with the student. The Likert scale section with comments will be available to them. Both sections will be read by the Director and Assistant Director of the NGP. If in their judgment an issue is sufficiently concerning, or if you request it, the evaluation will be brought to the attention of the steering committee.

Thank you for your help and insight,

Tony

Tony Morielli

Associate Professor

Director, Neuroscience Graduate Program

Department of Pharmacology

The Larner College of Medicine

Narrative evaluation: Please take as much space as you require.

**Confidential Narrative evaluation: (Please take as much space as you need)**

**Likert Scale Evaluation:**

*Please provide a brief evaluation of your rotation student’s performance in the laboratory.*

|  |  |
| --- | --- |
| Effort: how hard did he/she work? | 1 2 3 4 5(poor) (outstanding) |
| *Comment:* |
| Understanding the project | 1 2 3 4 5(poor) (outstanding) |
| *Comment:* |
| Ability to troubleshoot problems | 1 2 3 4 5(poor) (outstanding) |
| *Comment:* |
| Is well organized | 1 2 3 4 5(poor) (outstanding) |
| *Comment:* |
| Technical skills | 1 2 3 4 5(poor) (outstanding) |
| *Comment:* |
| Communication skills | 1 2 3 4 5(poor) (outstanding) |
| *Comment:* |
| Ability to work others | 1 2 3 4 5(poor) (outstanding) |
| *Comment:* |

**-Please provide a brief evaluation of the student’s strengths and weaknesses exhibited during the rotation. Areas that can be addressed are those listed above or any other strengths or areas to target for improvement. This as an opportunity to provide insight into how we can best help this individual student.**

**-Please provide any comments you would like to convey to the student.**