



The University of Vermont

Date: August 4, 2020
To: Faculty and Staff
From: UVMStrong Health and Safety Committee
Subject: Daily Health Screening Check-In for Employees

All UVM employees are required to submit a daily health screening check-in on the days that they are scheduled to work. Employees are not required to report their daily health screening results on days that they are on vacation, or on approved time off. Student employees will report their daily health screening results through the student reporting process, not through the Check-In for employees.

The University has developed an online health screening process that will go live on Wednesday, August 12, 2020. All employees will be required to use this online screening process beginning on Thursday, August 13, 2020. To help employees understand how to use this tool and show supervisors how to follow up with employees, the Health and Safety Committee has scheduled one-hour training sessions on the following dates and times.

All supervisors and employees are encouraged to attend one of these three training sessions:

August 6 3:00 p.m. – 4:00 p.m. <http://go.uvm.edu/dailyhealthscreenings>
August 10 2:00 p.m. – 3:00 p.m. <http://go.uvm.edu/dailyhealthscreenings>
August 12 9:00 a.m. – 10:00 a.m. <http://go.uvm.edu/dailyhealthscreenings>

We will record and post the August 10 and August 12 sessions on UVM's website for those who cannot participate in a session.

Prior to August 13, supervisors should continue to conduct their own daily employee health screening check-in and retain a record of the screening for each of their direct reports.

Questions pertaining to this daily health screening check-in should be directed to the COVID-19 Information and Service Center at UVM.Strong@uvm.edu.