Etiquette

- Mute your microphone
- Turn off your camera to prevent lag
- Use the chat function for questions
Today’s Agenda

1. Resource Reminder
2. How-To: Find when you register
3. How-To: Check if you have holds
4. How-To: Look-Up courses
5. How-To: Register for courses
6. Run a Degree Audit
7. Recommended Courses
8. Questions
Resources

• **Student Accessibility Services** (SAS) – Virtual Outreach
• **Tutoring Center** – Virtual Tutoring
• **MATH/STAT Help Sessions** – go.uvm.edu/mshelp
• **Writing Center** – Virtual Meetings
• **Career Center** – Virtual Meetings, Resume Review
• **Counseling and Psychiatry Services** (CAPS) – Virtual Meetings
• Your Academic Advisor or **GSBStudentServices@uvm.edu**
Registration
How To

Find when you register · Check if you have holds · Look-up courses · Register for courses
Registration Status

Registration date is determined by the number of credits you currently have completed (AP, Dual Enrollment, Transfer etc.)

<table>
<thead>
<tr>
<th>Group</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seniors (87 or more completed credits)</td>
<td>November 17</td>
</tr>
<tr>
<td>Juniors (57.0 to 86.9 completed credits)</td>
<td>November 18</td>
</tr>
<tr>
<td>Sophomores (27.0 to 56.9 completed credits)</td>
<td>November 19</td>
</tr>
<tr>
<td>First year Students (0 to 26.9 completed credits)</td>
<td>November 20</td>
</tr>
</tbody>
</table>

Priority Registration for Athletes, Honors College, Students registered with Student Accessibility Services or TRiO

- May be an earlier time on your registration day (based on credits)
- May be the first day of registration (11/16)
Registration Status & Holds

- Log into myUVM
- Registrar Tab
- Check Registration Status
- Select a Term (Spring 2021)
- View holds and time slot
Holds

- When can I register?
- Do I have holds?
- What are my holds and how do I take care of them?
- Can my advisor change my registration time?
- Can my advisor clear my financial/conduct/immunization hold?

Your time slots for registration are as follows:

<table>
<thead>
<tr>
<th>Seq#</th>
<th>From</th>
<th>Begin Time</th>
<th>To</th>
<th>End Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>18</td>
<td>Apr 08, 2019 07:00 am</td>
<td>Dec 06, 2019 11:59 pm</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- You have no Holds which prevent registration.
- Your Academic Standing permits registration.
- Your Student Status permits registration.

[ View Holds ] [ Add/Drop Courses ]

Sorry – we cannot

We strongly advise your holds be resolved by 11/9!
Look Up Classes to Add in MyUVM

- Log into myUVM
- Registrar Tab
- Look Up Classes to Add
- Select a Term (Spring 2021)
A Course Registration Number (CRN) is a 5-digit code associated with a specific course. You can click it for more info!
Register for Classes

- Log into myUVM
- Registrar Tab
- Add/Drop/Withdraw
- Select a Term

**Step-by-Step Video Tutorial: How to Register for a Class**
Register for Classes, cont.

If you know the CRN for the course, you can register this way:

- Enter CRNs
- Submit Changes

Registration Hack – Write down all of your CRNs when you build your schedule so you can just wake up and insert them here!
Register for Classes in MyUVM, cont.

If you don’t know the CRN for the course, you can also register this way:

- Look up class

Once registration is OPEN for you, these “NR” or “SR” will turn into open boxes. You can check the box and click “Register”
Course Recommendations
At-Home & Spring Modalities

At-Home

- Must submit at-home request
- Request form opens: October 26th
- Request deadline: November 13th
- Course options include: ATHM, REMT, & ONL

Modalities

- INPR: in-person
- MIXD: mixed, in-person component
- ONL: online, asynchronous
- REMT: remote, synchronous
- ATHM: at-home students only
Review Your Degree Audit

- A tool to help you make sure you’re meeting degree requirements
- While you’re in MyUVM – Click “Advising (Degree Audit)”
- Click on Run Your Degree Audit
Students who are current sophomores at UVM you should register for the following:

Choose two-three classes:

- BSAD 030
- BSAD 061
- BSAD 180
- BSAD 150

If there are available seats, sophomores will have an option to add the course post-registration. Monitor your UVM e-mail for updates.

Course Recommendations (if not completed)

- BSAD 102
- BSAD 025
- General electives
- University Requirements
Students who transferred this semester into UVM/GSB:

We recommend reviewing your degree audit and enrolling in 3-4 Basic Business Core classes and/or starting the Business Field.

We also recommend completing General Education and University requirements. You can also enroll in courses towards a minor.
Core Pre-requisites to be aware of:

- BSAD 025 pre-requisites are: EC 011, EC 012 and MATH 019 (or MATH 021)
- BSAD 030 pre-requisites are: MATH 019 (or MATH 021) and STAT 141 (or approved equivalent – check MyUVM)
- BSAD 060 pre-requisites are: EC 011 or EC 012 and MATH 019 (or MATH 021)
- BSAD 061 pre-requisite is: BSAD 060
Current Juniors

Complete the Basic Business Core and enroll in some Field*/Theme*/Concentration* courses. For your remaining courses: we recommend completing General Education and University requirements. You can also enroll in courses towards your minor.

For Students looking for Theme and Concentration courses......
Current Juniors

**Accounting** Concentration students: Enroll in BSAD 161

**Finance** Concentration students: Enroll in BSAD 180. If completed, enroll in BSAD 181.

**Marketing** students: Enroll in BSAD 150. If completed, move on to Marketing Electives

**Business Analytics** students: Work on completion of CS 021, Enroll in BSAD 173 (assuming BSAD 030 is completed)

*Pay attention to pre-requisites - they could include Basic Business Core and/or Field courses.*
Current Seniors

Enroll in courses to complete your Theme, Concentration, and minor as well as courses to complete any incomplete University requirements or General Education courses.

Pre-requisites and degree requirements to keep in mind:

- BSAD 290 requires BSAD 025, BSAD 120, BSAD 150, BSAD 173, and BSAD 180 as prerequisites
- Minimum of 120 credits required to complete your degree
- BSAD 290 Global Business and Sustainable Business are NOT offered in fall semesters

If you plan to graduate Spring 2021, submit the Intent to Grad Form ASAP.
Plan Your Schedule: COURSICLE

• A tool to help you search for classes, create a mock schedule, and set reminders for course availability

• Go to Coursicle.uvm to get started
You picked your classes! Now what?

Once you plan your Spring 2021 courses, we encourage you to send them to your advisor or GSBStudentServices@uvm.edu to be reviewed by an advisor.
Academic Advising

The Center for Student Success Team *All appointments will be held via MS Teams
You can schedule appointments (30-minute blocks) with your advisor through Navigate!

Virtual Drop-In Hours (15 minute meetings): Monday – Thursday, 9AM – 12PM and 1 – 3PM

Week of Registration Drop-In Hours: Monday 11/16 - Friday 11/20, 9AM – 12PM and 1 – 3PM

Available via email: Monday - Friday, 8AM – 12PM and 1 – 4:30PM
Do you have specific questions!

Contact your advisor.

When in doubt email GSBCSS@uvm.edu

Thank you and take care of yourselves!