July 10, 2020

Dear Grossman School of Business Students,

We hope this message finds you healthy and well. We are writing to you to provide some clarity and guidance addressing UVM’s Fall 2020 At-Home Option and how it impacts your Business Administration requirements. This is a rather long e-mail but we want to be sure you read it thoroughly to understand your next steps.

When considering the At-Home option, we strongly encourage you to carefully review the information provided here:

- [FAQ for At-Home Option](#)
- [International Student Requirements Fall 2020](#)
- [Election Form to Select the At-Home Option for Fall 2020](#)

Due to UVM offering this new study option for the fall, a registration schedule has been put in place and at this time registration is closed to all students. Please note, your individual fall schedule of courses has not been modified in any way. This registration schedule provides you with the opportunity to make any changes that you feel are necessary especially if you plan to pursue the At-Home option, which requires you to take all online and/or remote coursework.

Below is a breakdown of the registration schedule:

- **July 13:** Revised Schedule of Courses available for review
- **July 17:** At-home election forms due by 11:59 EDT
- **July 20:** Schedule adjustment period for at-home students w/priority* access
- **July 21-22:** Schedule adjustment period for all at-home students (and remains open)
- **July 23:** Schedule adjustment period for on-campus students w/priority* access
- **July 24:** Schedule adjustment period for all on-campus students begins (and remains open)

*Priority access and registration time information is detailed in the FAQ page

Beginning July 24th and through the add/drop period, registration will be open for all students to make any adjustments to your fall 2020 schedule.

In the Grossman School of Business, we have several progression requirements, and it is the student’s responsibility to understand how the At-Home Option could impact your progress toward degree completion. If you have concerns about your degree or questions about your schedule and making adjustments, Grossman’s Center for Student Success is available by email and remote appointment to help review your options and address any questions you might have. Our advising team will have increased virtual appointment availability for the week of July 13-July 17.

- **Students advised by a GSB Center for Student Success Advisor** – Please continue to utilize your assigned advisor – you can reach them via e-mail. You can also schedule appointments through [Navigate](#) (New to UVM? Curious about what Navigate is? See below!). All meetings will take place via Microsoft Teams.
  - The Navigate app is the guide to your academic journey at the University of Vermont. The app allows you to:
    - View your course schedule
    - Connect with academic advisors and peer tutors
• **Find study buddies for your enrolled courses**
• **Browse helpful resources from all parts of campus**
• **Learn about events and speakers, important deadlines, and more!**

- **Students advised by GSB Faculty** – Some faculty advisors may not be available to connect in the coming weeks. If you have questions, please e-mail the CSS Team at GSBStudentServices@uvm.edu. We will be monitoring this inbox and an advisor will respond shortly. You can also schedule appointments through Navigate – but these meetings will take place via Microsoft Teams.

- **Important information for scheduling via Navigate:**
  - For Care Unit, select Advising
  - For Location, select Grossman School of Business (GSB)
  - For Service, select Academic Advising

*When you email your advisor or the GSB Student Services email, please include as much information as you can, such as what At-Home courses you are interested in if you need to adjust your schedule, as this will help us understand and address your question(s) as soon as possible.*

If you have questions about returning to campus, please review UVM’s Fall 2020 Return to Campus page which has information about safety protocols, academics, ResLife, and more.

Additional Resources:
- How to schedule an appointment in Navigate
- How to register for courses
- Fall 2020 Return to Campus resource page

We wish all the best in these trying times, stay safe!

Sincerely,

**The Center for Student Success Team**
Sam, Travis, Hayley, Angela, Madison and Cyndi

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