



THE UNIVERSITY OF VERMONT  
**GRADUATE STUDENT SENATE**

## Printing for Events

Where should I go for printing flyers, posters, promotional items, banners?

### UVM Print and Mail

Directly go to Waterman Building or Terri Nolan (Terri.Nolin@uvm.edu) to order with your chart string. This will be little more expensive but if you are running out of time, it's the best option.

### U-printing (<https://www.uprinting.com/>)

GSS has a non-profit deal with U-printing, so it will be economical (it will not show you the subsidized rate) but if you must place the order at least **5-10 business days earlier** to avoid enormous shipping.

Once you finalize your order, send the GSS treasurer with all the details with a PDF.

### Don't know what platform to make posters?

Use free version of <https://www.canva.com/> .

Use free version of <https://piktochart.com/> .

No idea how to make posters? Submit the details to [Student Life marketing request form](#). They will make a poster for you.

### Don't need printing but resources for marketing

Email GSS at [gss@uvm.edu](mailto:gss@uvm.edu) to include in their newsletter.

Email Graduate College at [gradcoll@uvm.edu](mailto:gradcoll@uvm.edu) to include in their newsletter.

Email Interfaith Center at [interfaith@uvm.edu](mailto:interfaith@uvm.edu) to include in their newsletter.

Email Women's Center at [women@uvm.edu](mailto:women@uvm.edu) to include in their newsletter.

Submit your event at [UVM Bored](#).

Email Office of International Education at International Student Services [internationalstudents@uvm.edu](mailto:internationalstudents@uvm.edu) to include in their newsletter.

Fill up [The Mosaic Center for Students of Color: Weekly Scoop](#)

Marketing & Advertisement Opportunities at [Davis Center](#).