Green Sheet (GS) and Blue Sheet (BS)

Information taken from Agreement between the University of Vermont and United Academics (AAUP/AFT), December 22, 2005-June 30, 2008. This information is intended as a general overview of information. It is ultimately the responsibility of the chair and faculty to further explore specifics and questions.

GREEN SHEET DESCRIPTION:

Green Sheets (GS) are completed in the Fall.

Green Sheets are the University-level formal evaluation process for the following types of faculty reviews:

1. Assistant/Associate Professor seeking promotion and tenure
2. Lecturer seeking promotion
3. Clinical Assistant Professor, Clinical Associate Professor, and Clinical Professor seeking promotion
4. Assistant Professors who are being evaluated for second reappointment

Non-tenure track faculty applying for promotion shall complete a formal University level review (Green Sheet) simultaneously with a reappointment review (Blue Sheet), which takes place at the department/college level.

Tenure-track faculty members and Clinical Assistant Professor, Clinical Associate Professor, and Clinical Professor shall be evaluated on the basis of the following, commensurate with their FTE allocations as agreed upon in the Annual Workload Plan:

a. teaching
b. advising
c. scholarship/research/creative work
d. service

Lecturers shall be evaluated commensurate with their FTE allocations as agreed upon in the Annual Workload Plan. Senior Lecturers and those seeking promotion to the rank of Senior Lecturer shall be evaluated on the performance over the previous qualifying five (5) years (initial promotion) or over the previous Senior Lecturer’s appointment, relative to and commensurate with their FTE allocations as agreed upon in the Annual Workload Plan:

a. teaching
b. advising
c. service (and research related to teaching)
Research faculty members shall only be reviewed relative to the quality of performance in:

a. scholarship/research work
b. other duties (optional) assigned in accordance with FTE allocations in the Annual Workload Plan

BLUE SHEET DESCRIPTION:

Blue Sheets (BS) are completed either in the Fall or Spring, depending on the type of review.

Blue Sheets are the department/college-level formal evaluation process for the following types of faculty reviews:

1. 4th year review for non-tenure track faculty (Fall)
2. Assistant Professor seeking first reappointment (Spring)
3. All non-tenure track faculty (lecturer and research faculty) seeking reappointment (Spring)

Reappointment reviews shall be completed at the department/college-level only (Blue Sheet) every 4 years.

All evaluation aspects are the same as for Green Sheet reviews.
SCHEDULE

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<tr>
<td>Assistant/Associate</td>
<td>promotion and</td>
<td>GS</td>
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<tr>
<td>Professor</td>
<td>tenure</td>
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<td>Lecturer</td>
<td>promotion</td>
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<tr>
<td>Clinical Assistant</td>
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<td>Clinical Professor</td>
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<tr>
<td>Assistant Professors</td>
<td>2nd reappointment</td>
<td>BS</td>
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<th>SPRING</th>
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<tr>
<td>Assistant Professor</td>
<td>1st reappointment</td>
<td>BS</td>
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<tr>
<td>Non-tenure track</td>
<td>Reappointment</td>
<td>BS</td>
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<tr>
<td>faculty</td>
<td>(every 4th yr)</td>
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Associate Professor
Initially appointed on a probationary basis. Will be appointed for initial 2-year term and reappointed for an additional two-year term prior to consideration for tenure. Consideration for tenure may be requested during the probationary period.

Assistant Professor (tenure-track)
Initially appointed to a 3-year term. May be reappointed for up to two additional two-year terms. Tenure will be granted with promotion to Associate Professor (normally after the 6 year probationary period but may request consideration prior to mandatory year.)

Lecturer/Senior Lecturer
Senior Lecturers and Research faculty must have at least one review (BS) every four years. Such reviews may be extended to the 5th or 6th year in order to coincide with the expiration of an appointment period.

A Lecturer will initially be appointed for a term of one year. An additional one-year appointment is at the discretion of the University. Following two consecutive years, further reappointments may continue at two-year terms.

Senior Lecturers will initially be appointed to either a two, three, or four year term. Reappointments will be in terms of three (3), four (4), or five (5) years.