



The University
of Vermont

Graduate College

Graduate Faculty Meeting April 16, 2016

presented by
Dr. Cynthia Forehand
Dean of the Graduate College

uvm.edu/graduate



AGENDA

- Welcome
- Approval of the November 17, 2015 Fall Faculty Meeting Minutes
- Provost's Remarks
- Admissions Report – Sydnee Viray
- Dean's Report – Strategic Initiatives Progress
- Graduate Executive Committee Actions
- Faculty input on
 - Criminal or academic sanction question on application
 - Potential new Graduate Student Employee Category
- New Business



Dean's Report Strategic Initiatives

Strategic Initiative – growing graduate student population

- Recruitment
- Variable Tuition Requests
- Accelerated master's programs
- Pre-master's Program
- New programs

Student Support Initiatives

- Ombuds office
- Graduate Writing Center – Nancy Welch
- New: CTL interface to provide TA training and general teacher development
- Report of Graduate Professional Development Review Committee



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Writing Center

Graduate Writing Center

Are you ...

- [a UVM graduate student?](#)
- working on—or want to be working on—writing for your program, profession, or community?
- looking for feedback and support for your writing?

If your answer to all three questions is "yes", the Graduate Writing Center is here for you. You can [make an appointment below](#). In the Graduate Writing Center, you can meet with an experienced consultant for writing feedback and support. The Graduate Writing Center welcomes writers at work on a wide range of writing projects—class assignments, articles, applications, proposals, presentations and posters too—for both academic and public audiences. Not a proofreading service, the Graduate Writing Center's consultants help writers at all stages of the writing process and at all levels of experience further their skill and confidence through

- analyzing the expectations and options of a writing assignment or task
- talking through drafts and ideas
- introducing approaches to getting—and working with—words on the page
- introducing approaches to anticipating and addressing audience expectations and needs

Our consultants hail from graduate programs across the campus and are prepared to work with writers from all disciplines. Consultations are free and most often take place in Waterman's Graduate Writing Center ([Directions to 113D](#)) or in one of the Bailey/Howe Library's Writing Center locations ([Directions to Bailey/Howe 302D](#) and [Bailey/Howe 105](#)).



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Admissions & Enrollment Management Spring 2016 Update

presented by
Sydnee Viray, M.Ed.
Director of Admissions & Enrollment Management
University of Vermont Graduate College

uvm.edu/graduate



Admissions Process Enhancements

Phase I: Build and Implement ADMIT to manage application materials

Phase II: Revamp the Application

Phase III: Assist with Recruitment Efforts to meet program targets



Recruitment Efforts



Graduate/ Career Fairs

- Career Centers at other colleges and universities hold fairs for Graduate College recruitment



Local UVM student recruitment

- AMPs, personal statement presentations



Virtual Graduate Fairs

- <http://www.careereco.com/>



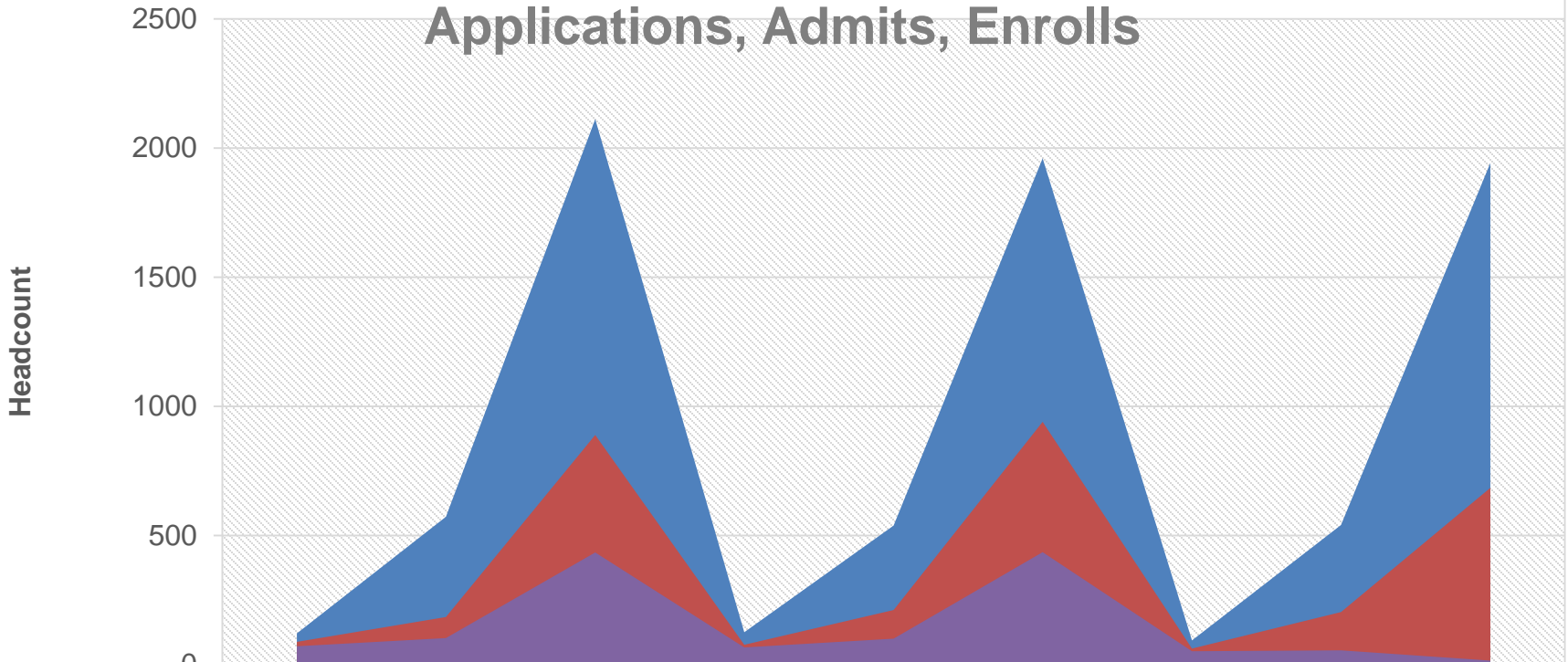
Faculty Connections

- You are the number one arm for recruitment at the Graduate college



Enrollment Comparisons

Applications, Admits, Enrolls



Semesters	Spring 2014	Summer 2014	Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016
■ Applications	121	573	2112	126	539	1960	94	541	1942
■ Admits	88	184	889	77	212	940	62	204	685
■ %	72.73%	32.11%	42.09%	61.11%	39.33%	47.96%	65.96%	37.71%	35.27%
■ Enroll	71	103	434	67	101	436	52	56	16
■ %	80.68%	55.98%	48.82%	87.01%	47.64%	46.38%	83.87%	27.45%	2.34%



Graduate Executive Committee Actions

- 7 meetings subsequent to last Graduate Faculty meeting
- Reviewed
 - 41 new or significant change course proposals
 - 84 minimal change, deactivation delete course proposals
 - 16 graduate faculty applicants
- Approved
 - MS in Medical Laboratory Science (CNHS)
 - Non-thesis track for Pathology MS (COM)
 - Certificate of Graduate Study in Health Care Management and Policy (COM, CDE)
 - Doctoral program in Human Functioning and Rehabilitation Science (CNHS)



- Discussed/Approved
 - Request for reduced tuition (\$900/credit) for out of state students in the Counseling Programs
 - Request for reduced tuition (\$1130/credit) for out of state students in the Doctor of Nursing Practice programs
 - Request for reduced tuition (\$1070/credit) for out of state students in the Master of Public Administration Program
 - Change to catalogue dismissal language to include explicit language regarding dismissal following two failures of comprehensive exam or dissertation or thesis defense exams



Graduate Executive Committee Actions

• Discussed/Approved

- Increase in Advanced Degree Fee - current fees have not increased in more than a decade and do not cover costs
 - \$25 for doctoral students submitting a dissertation
 - \$20 for master’s students submitting a thesis (our cost is the same as dissertation)
 - \$10 for non-thesis master’s students and non-dissertation doctoral students
 - \$10 for Certificate students (these students do not participate in commencement)

Current Year Fees and Costs

Graduation	AdvDegrFe Collected	Paid ProQuest	Balance	Paid to General Fund
October 2015	\$ 2,005.00	\$(1,395.00)	\$ 610.00	
January 2016	\$ 1,295.00	\$ (865.00)	\$ 430.00	
May 2016	\$ 4,945.00	\$(2,435.00)	\$ 2,510.00	
TOTAL	\$ 8,245.00	\$(4,695.00)	\$ 3,550.00	\$(5,000.00)



Graduate Executive Committee Actions

- Discussed/Approved
 - Final graduate student support levels for FY 17 and FY 18

SUMMARY of Full Time¹ (0.5 fte, 20 hrs/wk) GTA/GRA/GA² Minimum Stipend and Aid

Health Insurance: 100% of single UVM student health insurance premium; paid by fringe benefit rate of 8.5-13% (to be determined with government negotiation in March).				
Tuition scholarship: 9 credits fall and spring and 5 credits summer if on 12 month position; ½ time positions include 6 credits fall and spring (Two ½ time positions are treated like a single full time position for tuition scholarship)				
Stipends	12 month	9 month (AY)	4.5 months (semester)	Monthly
Masters FY17	\$21,333	\$16,000	\$8,000	\$1777.75
Doctoral FY17	\$25,000	\$18,750	\$9,375	\$2083.33
Doctoral FY18	\$26,500	\$19,875	\$9937.50	\$2208.33

¹Full time GTAs/GRAs/GAs must be registered in fall and spring for 9 credits (or credit equivalents when in continuous registration); Half time GTAs/GRAs/GAs must be registered in fall and spring for 5 credits (or credit equivalents when in continuous registration).

²Predoctoral fellows/trainees whose full time support is less than these minima will receive a supplement to bring to this level

- Discussed - Time limits and academic requirements for graduate student assistantship eligibility – policy being updated for IBB



- Criminal or academic sanction question on application
 - Thoughts on desirability of doing this
 - Undergraduate Admissions Process for this Information
 - What should we do with the information?
 - Do nothing – not even store the data
 - Store the data with no action
 - Keep data blind to Admissions Committees and Program Directors, but Graduate College Admissions review file of any admitted student and decide course of action
 - Keep data blind to Admissions Committees, but have Program Directors review file of and decide course of action



- **Potential new Graduate Student Employee Category**
 - Defined position that could be used in recruitment
 - Unlike GTA/GRA/GA, no tuition scholarship or health insurance benefit
 - Minimum wage somewhere between \$15 to \$20 per hour
 - Guidelines
 - Define activities so these students are not doing the work of GTA/GRA/GA without the benefit of those positions
 - Set up position so effort is tracked (ACA implications)
 - Maximum 20 hours per week unless specific request for up to 10 more