

**MINUTES
OF
GRADUATE COLLEGE SPRING FACULTY MEETING
April 2, 2015**

ATTENDANCE

Approximately 30 Graduate Faculty attended the meeting.

WELCOME (Dean Forehand)

Meeting Called to Order at 4:05 by Cynthia Forehand, Dean of the Graduate College.

APPROVAL OF MINUTES (Dean Forehand)

November 6, 2014 Minutes reviewed. Motions to approve Minutes made. No edits/questions/comments presented. November 6, 2014 Minutes APPROVED.

ADMISSIONS REPORT (Sydnee Viray)

Admissions & Enrollment Management Spring 2015 Update

[http://www.uvm.edu/~gradcoll/pdf/GC%20Spring%20Faculty%20PP%20\(4-2-2015\).pdf](http://www.uvm.edu/~gradcoll/pdf/GC%20Spring%20Faculty%20PP%20(4-2-2015).pdf)

Please see Powerpoint Slides 4 - 6.

- Applications are holding steady.
- Vermont Legislature's elimination of the "40% rule" for graduate and online programs has had an effect.
- The \$65.00 application fee has had an impact, but is likely those most interested are not swayed by the fee, which is now at the average of our peers.

Sydnee thanked everyone for their patience through the new processes and problems.

Questions or concerns, please contact Graduate.Admissions@uvm.edu

GRADUATE EXECUTIVE COMMITTEE ACTIONS (Dean Forehand)

Please see Powerpoint Slides 7 - 9.

- NOTED, there has been a lot of activity in the last 6 months.
- Graduate faculty endorsed these decisions of the Graduate Executive Committee:
 - Elimination of Graduate College requirement for GRE (or equivalent) for students to receive funding
 - Whether GRE is required at all in admissions – and/or for funding is now the sole decision of the programs.
 - Note that the AY16 catalogue will still note the GRE requirement of the Graduate College as it went to press before this meeting. Programs will need to be sure to inform their faculty and applicants

and the Graduate College admissions office if they no longer require this.

- Maintain the minimum TOEFL of 90 for admission and 100 for funding as a GTA, but change the minimum TOEFL for funding a GRA to 90.
- Approval of multiple courses, programs, faculty and tuition reduction requests.
- Added “Clinical Practicum” to the list of courses for which graduate students can be dismissed with one failing grade.
- Other Discussions:
 - New Courses are good tie into undergraduate courses.
 - Important to ensure positive value of collaborative work in promotion and tenure process.
 - Funding will now be coming from the academic units under Incentive-Based Budgeting (IBB).
 - Funded students have to be registered (registered at least half time) to be eligible for FICA tax exemption.
 - International Students must be registered full time to meet immigration requirements.

GROWING UVM'S GRADUATE POPULATION (Dean Forehand)

Please see Powerpoint Slides 10 – 12.

- Strategic goal to increase the number of graduate students.
- Enhancing quality of admissions process includes “seeing who has applied in advance.”
- Need to do a better job with Diversity.
- We should respond to student to create personal connection.
- Create a Web Page for Professional Development Listing Resources.
- Consider having the Graduate College create a Professional Development Committee.
- Consider doing some marketing.
- Graduate College may be able to support recruitment trips.
- Supporting Doctoral Education requires resources
 - Paying Master/Certificates
 - Tuition on Grants for GRAs
 - Training Grants
 - Philanthropy
- Be careful about saying students don't generate revenue. Doctoral and other fully funded students may not generate tuition revenue, but they are critical to the success of the research and scholarship mission of the University and our faculty.

RESOURCES FOR IBB AND GRADUATE EDUCATION (Dean Forehand)

Please see Powerpoint Slides 14 – 16.

- 1 FTE for Graduate Student is 24 student credit hours (undergraduate FTE is 30 student credit hours).
- Recognizing the need to have smaller classes at the graduate level, cost allocation for graduate FTE is 20% of the FTE cost allocation for undergraduate students.

UPDATE ON MECHANISMS FOR FUNDED STUDENTS TO PAY THEIR COMPREHENSIVE FEES (Dean Forehand)

Please see Powerpoint Slide 13.

- Working on problems with comprehensive fees payroll deduction. Changing this to be equivalent to a no interest loan transaction so that the fees are actually paid at the appropriate time and student reimburses the budget.

UPDATE ON TUITION ON GRANTS (Dean Forehand)

Please see Powerpoint Slides 13, 17 & 18.

- Examples show both revenue and costs for graduate students. Costs include direct expense of teaching and IBB cost allocations.
- Graduate Tuition is not blended in these numbers – under algorithm 2, graduate tuition is entirely allocated to the academic unit of the student's graduate program.
- Financial aid to these students (tuition scholarship associated with GTA, GRA or GA position) is paid by the academic unit housing the student's program.
- Currently, IBB rules treat graduate students differently in the summer - considering them the same as undergraduate and non-degree students. Only a blended rate of ~600/SCH goes to the units.
 - The summer treatment is a major problem since funded students are charged full tuition and receive a full tuition scholarship – but the unit doesn't receive the full tuition.
 - For FY 16, most of the tuition scholarships for summer-funded students will be paid by the Graduate College before IBB begins on July 1, 2015.
 - Discussions to fix this for May and June 2016 and FY17 are taking place.

ADJOURN

The meeting concluded at 5:30 PM.