Co-Chair Jenny Prue called the meeting to order at 8:30 am via Microsoft Teams.

1. **Minutes.** The minutes of the February 2024 SAC meeting were approved as written.

2. **Chair Update.** The following terms will end on June 30th, 2024, Denise Hersey (LIB), Devika Singh (LCOM), and Matthew Carlson (CAS). The Faculty Senate Office has sent all election information to the colleges.

3. **Doctors note and deans’ notifications management, Steve & Scott.** They have just begun the process. At their first meeting they worked on getting an understanding of what the situation is. Both Steve and Scott were able to provide faculty feedback. The dissemination of the information from the committee will be extremely important and the SAC will play an important role in that. The committee has more meetings scheduled and Steve and Scott will update the SAC moving forward.

4. **Courses taken by high school students who matriculate at UVM, J. Dickinson & Veronika Carter.** The SAC discussed the following options:
   
   **Option #1:**
   No change in policy - grade counts in UG GPA. Continue to handle exceptions on a case-by-case basis. Downside of an exception is that a student who passes with a low grade such as a D will no longer have credit count toward their degree requirements as the course is completely removed from their UG record.

   **Option #2:**
   No change in policy, but rather than waiting for students to request an exception, notify all students who took a UVM course while a high school student of option to have grade removed from UG GPA
and not have credit count. Point out to low performers the potential benefits of keeping low grade, and benefit to GPA of dropping low grade.

**Option #3:**
UVM courses taken while a high school student are treated as transfer credits and require a C or higher to count towards a UVM degree; they do not count in the student's GPA and appear with grade of ‘TR’ on the transcript. Courses with grades below C do not appear on the UG transcript as they do not transfer.

**Option #4:**
UVM courses taken while a high school student are counted in student’s UG GPA and credit total if the student earned a grade of C or higher. Courses with grades below C do not appear on the UG transcript (grade and credit are not counted in UG record).

**Option #5:**
Students may elect to count, or not count, UVM courses taken as a high school student in their undergraduate record. Would require a form. Do we emulate policy at UConn and/or UMass? Set a deadline? Count in GPA/award credit differently based on grade earned?

The SAC did a poll and 8 votes for option #2 and 2 votes for option #4.

**Motion:** Terry moved to approve option #2 with the below changes. The motion was seconded by Taylor.

No change in policy, but rather than waiting for students to request an exception, notify all students who took a UVM course while a high school student of option to have grade removed from UG GPA and not have credit count. Point out to low performers the potential benefits of keeping low grade, and benefit to GPA of dropping low grade. Students that wish to exercise their option to have a grade taken as a high school student removed, may take that option up until time of their graduation.

**The motion has been approved.**

5. **How the Dean’s List and Latin Honors are calculated.** This topic was not discussed, it will be added to another agenda this spring.

6. **SAS Update, Sharon Mone.** Unfortunately, Sharon was unable to attend, the Faculty Senate Office will reach out to her to see if she is available for the April agenda.

7. **Old / New Business.**
   - The Faculty Senate Office will send an invitation to the Director of Residential Life to invite to an upcoming meeting.

The SAC was adjourned at 10:00a.m. The next meeting of the SAC will be on April 4, 2024, at 8:30am on Microsoft Teams.