Co-Chair Beltre called the meeting to order at 12:33 pm via Microsoft Teams.

1. Approval of the Minutes. Thomas moved to accept the minutes as written, it was seconded by Jennifer. The minutes of the December 2021 meeting were approved as written.

2. Chair Update.

   o School of Arts Proposal, will be voted on at the next Faculty Senate meeting. For more information, please see the January 24, 2022 Faculty Senate agenda [https://www.uvm.edu/faculty_senate](https://www.uvm.edu/faculty_senate).

3. SPA Update, Brian Prindle
Research Administration
Research Administration is comprised of the following offices.

1. OFFICE OF THE EXECUTIVE DIRECTOR
2. SPONSORED PROJECT ADMINISTRATION
3. RESEARCH PROTECTIONS OFFICE
4. RESEARCH COMPLIANCE & INTEGRITY
5. ELECTRONIC RESEARCH SYSTEMS

UVMClick

PI Portal
SPA Updates

1. SPA Director Search
2. SPA 2.0
3. PeopleSoft Integration Project with UVMClick Award Data
4. SPA New Award Set-up Timelines
5. PI Portal will include Personnel Time Commitments
6. Controlled Unclassified Information (CUI)
7. NRSA Childcare Reimbursement Guidance
8. NSPM-33 (Hot off the Press)
9. SPA Workload/Assignment Reports (Tour)
1. SPA Updates – Director Search

We are conducting an internal UVM search first, for the next Director of SPA.

1. The search committee is comprised of the following:

Julie Macy  SPA
Linda Serrantonio  SPA
Emily Trantum  SPA
Tina Mazuzan  Medicine
Rose Feenan  Rubenstein
Stephanie Dion  CALS

2. In addition, the candidate will meet with the Associate Dean’s for Research and Vice President for Research.

3. Interviews are in the works.

4. Hope to have an outcome by the end January 2022.

2. SPA Updates – SPA 2.0

• In collaboration with a partner College, SPA operates the college research administration service center.

• Staffed with SPA employees.

• Services Provided: Pre-Award (proposal submissions) and Post-Award (spending/management) activities.

• SPA 2.0, initiative creates one team and sets forth the framework for a consistent and coordinated approach to sponsored project administration.

• Current Partners:
  - CEMS Pre and Post Award Research Administration
  - RSENR Pre and Post Award Research Administration
  - CALS Post Award Research Administration

![SPA 2.0 Diagram]
3. SPA Updates – UVMClick/PeopleSoft Integration Project

The Project:
- Moving UVMClick Award Data to PeopleSoft electronically.
- Eliminating 90% of the manual entry.
- Allows chartstrings and releasing budget to PeopleSoft to be quicker, with less errors.
- A 12-month project using our staff from SPA, ETS, Huron and the UVMClick Team.
- Coding, Testing, Fixing, Coding, Testing, Fixing, Testing...
- This has project slowed award set-up for the first half of FY22.

Success:
- PeopleSoft (PS Integration) Project is now Live and has been functioning as designed for the last 2-weeks.
- The new SPA set-up process, invisible to campus, still has a small learning curve but in the coming weeks you will see the efficiencies this has brought to the award set-up process.

4. SPA Updates – Award Set-up Timelines

FY21 new award set up times for campus.
- 344 new awards.

<table>
<thead>
<tr>
<th>Award Complete Time</th>
<th>Count</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 days or less</td>
<td>98</td>
<td>28.5%</td>
</tr>
<tr>
<td>11 to 20 days</td>
<td>86</td>
<td>25.0%</td>
</tr>
<tr>
<td>21 to 30 days</td>
<td>60</td>
<td>17.4%</td>
</tr>
<tr>
<td>31 to 40 days</td>
<td>27</td>
<td>7.8%</td>
</tr>
<tr>
<td>40 days +</td>
<td>73</td>
<td>21.2%</td>
</tr>
<tr>
<td>Total</td>
<td>344</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

FY21 award set up times for campus.
- 30% of new awards are set-up in 10 business days or less.
- 70% of new awards are set-up in 30 business days or less.

FY22 new award set up times for campus.
- 145 new awards FYTD (July 1 – Dec 31).

<table>
<thead>
<tr>
<th>Award Complete Time</th>
<th>Count</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 days or less</td>
<td>18</td>
<td>12.4%</td>
</tr>
<tr>
<td>11 to 20 days</td>
<td>28</td>
<td>19.3%</td>
</tr>
<tr>
<td>21 to 30 days</td>
<td>48</td>
<td>33.1%</td>
</tr>
<tr>
<td>31 to 40 days</td>
<td>17</td>
<td>11.7%</td>
</tr>
<tr>
<td>40 days +</td>
<td>34</td>
<td>23.4%</td>
</tr>
<tr>
<td>Total</td>
<td>145</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

FY22 award set up times for campus.
- 12% of new awards are set-up in 10 business days or less.
- 64% of new awards are set-up in 30 business days or less.
4. SPA Updates – Award Set-up Timelines

FY21 vs FY22 FYTD (Q1 + Q2)

5. SPA Updates – PI Portal

New Feature
Personnel Commitments
Go Live Jan 21, 2022
6. SPA Updates – CUI
1. The federal government has launched a Controlled Unclassified Information (CUI) Program.
2. The CUI Program standardizes the way the federal agencies will identify and manage information that does not qualify as classified, but requires protection under laws, regulations, or Government-wide policies.
3. CUI requires strict safeguarding and dissemination control.
4. CUI will be marked “CUI” in the banner and footer of the document.
5. CUI Project: Means a project that will need access or receive CUI to conduct the project work.
   6. SPA Procedures and Guidance - Controlled Unclassified Information (CUI)
7. Where a CUI Project is identified the Principal Investigator will work with UVM’s Chief Information Security Officer to develop an appropriate Information Security Plan (ISP).

7. SPA Updates – NRSA Fellowships Childcare Reimbursement
1. NIH allows childcare reimbursement be provided on both the individual NRSA and Institutional NRSA Fellowship awards.
2. NRSA Pre and Post doc Fellows can receive up to $2,500 per 12-month budget period for costs for childcare provided by a licensed childcare provider.
3. Both Pre and Post Doc Fellows will receive reimbursement via payroll as an “Additional Pay”.
4. UVM’s NRSA Childcare Reimbursement Guidance Document

8. SPA Updates – NSPM-33
On January 14, 2021, the White House issued a NATIONAL SECURITY PRESIDENTIAL MEMORANDUM – 33 (NSPM-33)
1. NSPM-33 directs the heads of U.S. research funding agencies with establishing policies on various aspects of research security, including:
   • Researcher disclosure requirements (Current and Pending Support)
   • Use of digital persistent identifiers (DPIs)
   • Appropriate consequences, Corrective Action Plans
   • Research security program
      • (cyber security, international travel, training in threat awareness and identification, certification of program, false claim acts, should vs must)
2. Each Grant making agency will be issuing independent guidance implementing NSPM-33.
3. More to come.
The RSCA would like to help SPA in any way possible. They would like to see more resources given to SPA to help the process. The RSCA would like Brian to come to another meeting in the near future to further discuss what the RSCA can do it help.


Resolution in support of Library Budget

Draft, January 2022

The Faculty Senate calls on the leadership of the University of Vermont to support and fund the UVM library system to an extent comparable to peer universities that have R1 status, due to the critical intellectual infrastructure that the libraries represent. This resolution was discussed at the Faculty Senate Student Affairs Committee this morning were there were some updates suggested to the resolution. Thomas Borchert presented the updated resolution to the RSCA.

The Faculty Senate calls on the leadership of the University of Vermont to support and fund the UVM library system to an extent commensurate with our peer and aspirant universities and that supports growth to an R1 level, due to the critical intellectual infrastructure that the libraries represent.

Motion: Mary Cushman moved to approve the new version of the resolution; Dan Weiss seconded the motion.

Vote: 7 approve, 0 oppose, 0 abstain. The motion carried.

5. Old or New Business.

- RSCA needs a co-chair for the spring, Mildred has a teaching conflict. If you are interested, please reach out to the Faculty Senate Office.

6. Adjourn. The meeting adjourned at 2:05 pm.

The next meeting of the RSCA will take place on Thursday, February 10th at 12:30 on Microsoft Teams.