



FACULTY SENATE

Executive Council

December 7, 2020, 4:00 – 5:30 PM

Minutes

Present: Professors Chittenden, Borchert, Burns, Beckage, Cushman, Delaney, Eyler, Giangreco, Ikeda, Knodell,

Absent: Professors Almstead, Prue, Read, Wood

Guests: Colby Kervick

The meeting was called to order at 4:01 PM on Microsoft Teams.

1. **Minutes** of the November 9, 2020 meeting were approved as written.
2. **Chair's Remarks**
 - Thomas Chittenden expressed gratitude for the guidance offered by the Executive Council members during his term as President. He will continue to participate on the Executive Council in the Spring in the role of Immediate Past President.
 - Thomas introduced Colby Kervick, Assistant Professor in Special Education (CESS) and member of the Curricular Affairs Committee. Colby attended this meeting on behalf of CAC Chair, Laura Almstead who had a conflict and was unable to attend.
3. **Draft Agenda for Faculty Senate Meeting December 14.** Thomas Chittenden presented the draft agenda, and made the following recommendations:

3:00	<ol style="list-style-type: none"> 1. Faculty Senate President's Welcome Remarks – Thomas Chittenden <i>[5 min]</i> <ul style="list-style-type: none"> •
3:05	<ol style="list-style-type: none"> 2. Two Resolutions in Memoriam (vote) [10 min] <ol style="list-style-type: none"> a. Dr. James Kraushaar b. Dr. Jie Yang
3:15	<ol style="list-style-type: none"> 3. Consent Agenda (vote) <i>[5 min]</i> <ul style="list-style-type: none"> • Minutes of the 11/16/20 Faculty Senate Meeting • Curricular Affairs

	<ul style="list-style-type: none"> a. New Entry-Level Doctorate in Occupational Therapy (CNHS/GRAD) b. Uncontested Deactivation of the Post-Professional Occupational Therapy (CNHS/GRAD) c. New Community Centered Design Major (CALs)
3:20	<p>4. Faculty Senate Process for Academic Program Deactivations and Terminations – Laura Almstead (vote) [15 min]</p> <ul style="list-style-type: none"> • Revised Guidelines for Proposals to Deactivate Academic Programs • Revised Guidelines for Proposals to Terminate Academic Programs
3:35	<p>5. Academic Strategic Planning. Faculty Senate Process & Timeline for considering department closures as well as the creation of new combination of departments into new schools [30 min]</p>
4:05	<p>6. Call for Nominations for President Elect and Member at Large for Executive Council [10min]</p>
4:15	<p>7. Comprehensive By Laws Review Committee December Report [10 min]</p>
4:25	<p>8. New Business [5 min]</p>
4:30	<p>9. Adjourn</p>

- Agenda Item 3 – CAC Consent Agenda. Jane Knodell reported that the FPPC reviewed the proposal for the New Entry-Level Doctorate in Occupational Therapy. Dean Thomas attended the FPPC meeting to provide more information on the program funding. Jane supported leaving this item on the CAC Consent Agenda.
- Agenda Item 4 – Thomas Chittenden recommended that the Faculty Senate Process for Academic Program Deactivations and Terminations be considered separate from the CAC Consent Agenda. It is anticipated that there will be a desire for discussion on the Senate floor and many questions regarding policy, process and timeline in light of the announcement from the College of Arts and Sciences regarding program and department changes. CAC Chair, Laura Almstead provided a short video explanation of the policy revisions being requested. Colby Kervick reported that the two most significant revisions in the deactivation and termination policies are 1) that there be a unit-level review by the unit curricular committee prior to coming to the CAC, and 2) that the current requirement of a public forum be replaced with a 30-day circulation and comment period. The proposed revisions were unanimously supported by the CAC committee.
- Agenda Item 5 - The Faculty of Color Group has offered to move the discussion of their resolution to the February Senate meeting. The Executive Council discussed the options to replace this 30-minute agenda item. The administrative announcement regarding department closures, and/or combination into schools, and program termination has created a desire for greater discussion around academic strategic planning. Agenda Item 5 is designed to allow questions and present information on Academic Strategic Planning, and the Faculty Senate process and timeline for considering proposals.

4. **CAC Consent Agenda.** Three items were presented for the CAC Consent Agenda:
 - a. The new Entry-Level Doctorate in Occupational Therapy, CNHS/GC
 - b. Deactivate the Post-Professional Doctorate in Occupational Therapy CNHS/GC
 - c. Community-Centered Design Major, CALS

Motion: Thomas Chittenden called the vote to place the three items forwarded from the CAC on the consent agenda for the December Faculty Senate meeting. The motion was seconded and carried unanimously.

5. **Re-Org Committee Appointments Updates, Process and Next Steps.** Laurie Eddy reported that the ballot of candidates for the Academic Organization Restructuring Working Group will close on Wednesday, December 9th at noon. The results will be sent to the candidates and Senators once the ballot is closed. Thomas Chittenden reported that he will be addressing a concern that there was not a candidate to represent the College of Engineering and Mathematical Sciences.

6. **Call for Nominations for President Elect and Member at Large for Executive Council –** Laurie Eddy reported that the call for nominations were distributed for both the President-Elect, and for the member at-large to the Executive Council. Nominations will be accepted from the floor during the Faculty Senate meeting on December 14th. The deadline for nominations received by email or webform is Monday, December 14th at 6:00 PM. No nominations have been received for President-Elect. One nomination was received for member at-large, but the candidate was from CAS, and not eligible.

Point of Information reported after the meeting: The call for nominations for member at-large has been corrected to include the limitation outlined in the Faculty Senate Constitution and Bylaws on the number of members at-large from the same School or College. In keeping with the bylaws, no more than two of the members at-large may be from the same School or College. Two of the current members at-large are from the College of Arts and Sciences (CAS). Senators representing CAS are not eligible to fill this vacant seat.

7. **Dean Forehand Review Committee Appointments from the Executive Council -** The following nominations were received:

- a. Anthony Morielli
- b. Dan Weiss
- c. Denise Peters

Motion: Tom Borchert moved that the Executive Council appoint Anthony Morielli, Dan Weiss and Denise Peters to the 5-year review committee of Dean Cynthia Forehand. The motion was seconded and carried.

8. **Agenda for P&P Meeting.** The following items were forwarded as the agenda items for the Executive Council meeting with the President and Provost scheduled for Thursday, December 10th at 9 AM
 - a. Faculty Senate process & timeline for considering department closures as well as the creation of new combination of departments into new schools

- b. Status of Incentive-Based Budgeting
- c. Re-Org Committee

9. **New Business** – Chris Burns acknowledged that this is the last Executive Council meeting that will be presided by Thomas Chittenden. Appreciation was expressed for Thomas' efforts to stay on task and ensure that all voices are heard.

10. Meeting adjourned at 5:27 PM.