



FACULTY SENATE

**Executive Council**

February 11, 2019                      4:00 – 5:30 pm  
Waterman 427A

Minutes

Present: Professors Beckage, Burns, Chittenden, Eycler, Giangreco, Harrington, Paris, Stickle

Absent: Professors Almstead, Carney, Ross, Toolin

Guests: none

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The meeting was called to order at 4:07 p.m. in Waterman 427A

- I.     **Approval of January 14, 2019 Minutes.** President Paris moved to approve the minutes as written. The motion was seconded and carried.
  
- II.    **Degree Corrections.** Laurie Eddy presented degree corrections from the College of Engineering and Mathematical Sciences, the College of Arts and Sciences, and the College of Education and Social Services for consideration.  
**Motion:** Tim Stickle moved to approve the degree corrections as presented.  
**Vote:** 6 Approve, 0 Oppose, 0 Abstain  
  
**Posthumous Degree.** Cathy Paris presented a request for conferral of a posthumous degree for Nikisha Falcone, College of Arts and Sciences  
**Motion:** Tim Stickle moved to approve the posthumous degree as requested.  
**Vote:** 10 Approve, 0 Oppose, 0 Abstain
  
- III.   **Chair's Remarks** – Cathy Paris made the following remarks:
  - Cathy acknowledged that the guest presenters at the January Senate meeting exceeded the time allotted. Future presenters will be strictly held to the time limit.
  - Cathy asked Executive Council members to prepare specific questions to ask the presidential search finalist, Dr. Garimella, on February 14.
  - Cathy invited reflections on the February 12<sup>th</sup> faculty forum on the presidential search process. Reflections included increased understanding of the process, and a desire to have more meetings like the forum to foster better communication between academic leadership (BOT Chair, Provost, VP Finance, etc) and faculty. Discussion included the potential for quarterly meetings between the BOT Chair and the Executive Council either on campus, or virtually.
  
- IV.    **Proposal: CAC Process and Committee Membership.** Cathy Paris presented a proposal (attached to these minutes) to 1) increase the membership of the Curricular Affairs Committee by adding two at-large members nominated by the CAC chair and approved by the Executive Council, and 2) to use

a consent agenda to present the slate of Curricular Affairs Committee actions to the Executive Council, and to the Senate for vote. Discussion included the need for a bylaw change in order to change the CAC membership, and the timing and process for adding members to the CAC, and changing the bylaws. Discussion on the consent agenda included suggestions for how to best present the consent agenda process to the Senate, and whether or not a vote to institute the change was needed. No motion was made and no vote was taken on these proposals.

- V. **Proposal: Move Mid-October Recess Day from a Monday to a Friday.** Thomas Chittenden presented a proposal (attached to these minutes) from the Student Affairs Committee to make a small change to the academic calendar. The change would move the fall recess day from a Monday to a Friday, beginning in 2020.  
**Motion:** Tim Stickle moved to place the proposal on the February Senate agenda.  
**Vote:** 8 approve, 0 oppose, 0 abstain
- VI. **Discussion: Topic Ideas for August Campus-Wide Faculty Conference,** Jim Vigoreaux  
This item was moved to the March agenda.
- VII. **CAC Consent Agenda.** Cathy Paris presented one item on behalf of Laura Almstead. The CAC report out is attached to these minutes, and includes a request for a new Minor in Special Education: Endorsement. This is a report out item that does not require a Senate vote.  
**Motion:** Tim Stickle moved to place the CAC report out on the February Senate agenda  
**Vote:** 8 approve, 0 oppose, 0 abstain
- VIII. **Topics for Focused Discussion at Spring Senate Meetings (February, April), continued**
- At the March meeting, Richard Cate will to give a report on the University budget, which is mandated by the Senate Constitution and Bylaws. He will be allotted 20 minutes for presentation and 25 minutes for Q&A.
  - The April meeting will be a faculty roundtable. Ideas for topics for the roundtable were discussed, and included the UVM financial situation, the forecast for a drop in enrollment and student credit hours across multiple colleges, and what that means University wide. Additional topic ideas should be sent to Cathy.
- IX. **Agenda for P&P Meeting Thursday, February 21, 3:00 - 4:00 p.m.**  
Chris Burns suggested the topic of UVM's Academic Excellence Goals, and the Provost's recent review of how UVM is doing on them.
- X. **Draft Agenda for Faculty Senate Meeting of February 25**
- Minutes of the January 28 Senate meeting (2 min)
  - Resolution in Memoriam for Dr. Carol Lee Phillips (LCOM), Dr. Lewis First (10 min)
  - FS President's Remarks, Cathy Paris (5 min)
  - Call for Nominations, Senate VP, two at-large members (5 min)
  - SGA Initiatives Around Student Food Insecurity (10 min)
  - Proposal: CAC Process and Committee Membership, Cathy Paris (10 min)
  - Proposal: Move Mid-October Recess Day from a Monday to a Friday, Thomas Chittenden (10 min)
  - Curricular Affairs Committee Report, Laura Almstead (5 min)
  - Senate Discussion, Topic TBD or Gen. Ed. Report: Diversity (25 min)
  - New Business (5 min)
  - Adjourn
- XI. **New Business**

The meeting Adjourned at 5:42 p.m



The University of Vermont  
FACULTY SENATE

**Memo**

**To:** Faculty Senate Executive Council  
**From:** Catherine Paris, Faculty Senate President and FSEC Chair  
**Re:** Proposed changes to Curricular Affairs Committee membership and presentation of CAC business to Faculty Senate Executive Council and Faculty Senate  
**Date:** 1 February 2018

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Proposed change to Curricular Affairs Committee membership

I propose that two at-large members, nominated by the Curricular Affairs Committee (CAC) chair and approved by the Faculty Senate Executive Council (FSEC), be added to the roster of the Faculty Senate Curricular Affairs Committee. Rationale is as follows:

Prior to January 2018, UVM Extension existed as a free-standing entity within the University. As such, it was invited to elect a representative to each of the six Faculty Senate standing committees. Per the Senate Constitution and Bylaws, two representatives were elected to the CAC, the largest Senate committee. However, after Extension was reintegrated into the College of Agriculture and Life Sciences (CALs), Extension lost the prerogative to contribute members to Senate committees. (Extension faculty could, of course, be elected as representatives of CALs.) This had the effect of reducing the size of most Senate committees by one; CAC membership was reduced by two. This change came at a time when the CAC was experiencing a significant increase in the volume of new program proposals it was being asked to consider, a trend that continues to the present day; thus a greater demand was being placed on the committee's time as its membership was being reduced. The solution proposed here would restore the CAC to its pre-2018 size and would allow the chair to nominate two prospective members likely to be productive and contributing members of the committee. If approved, the change would go into effect on July 1, 2019, the date on which Senate committee terms begin.

*(Note: Chairs of the other five Senate committees stated that the loss of a member did not impact their committee's ability to do its work effectively and felt no need to add another member.)*

Proposed change to presentation of Curricular Affairs Committee business

In order to free more time for discussion at meetings of the UVM Faculty Senate and the Faculty Senate Executive Council (FSEC), as senators are calling for, I propose that the slate of Curricular Affairs Committee actions be voted on as part of a consent agenda, as they are when they come to the UVM Board of Trustees. Rationale is as follows:

Curriculum proposals that come to the Executive Council and the Senate have been reviewed thoroughly and thoughtfully by both the CAC review subcommittee and the full CAC. (Proposals for graduate programs have also been reviewed by the Graduate College Executive Committee.). A detailed summary of each action, prepared by the CAC chair, is posted with the meeting materials. Thus, FSEC members and faculty senators will have had the opportunity to become informed about each proposed action in advance of the meeting at which these actions will be voted upon. Under the process proposed here, the CAC chair will provide a brief (several sentence) description of each action, then call for a vote on the package (the consent agenda). If there are concerns about a particular action, any FSEC member or senator can make a motion that that item be discussed and voted on separately. Such a process is not expected to compromise the integrity of the review and approval process. It does shift some burden to senators to make themselves informed about the proposals they will be voting on, but it also frees up limited Senate time for discussion, as noted previously.

If this expedited process is acceptable to the FSEC and to faculty senators, we will plan to implement it beginning with the March meetings of those bodies.



Academic Calendar Fall Recess Day and Spring Faculty Day Resolution  
Student Affairs Committee of the Faculty Senate

Passed Unanimously by Student Affairs Committee on 1/17/19

***SAC Academic Calendar SP19 Resolution #1 – Monday to Friday Fall Recess Day***

WHEREAS the current University Academic Calendar for Fall Semesters has 68 regular class meeting days composed of 12 Mondays, 14 Tuesdays, 14 Wednesdays, 14 Thursdays and 14 Fridays;

WHEREAS the current Fall Recess day occurs on the second Monday of October creating a meeting session imbalance for class and lab sessions that only occur only on Monday or on a Monday & Wednesday meeting pattern;

THEREFORE BE IT RESOLVED that academic calendars starting in the 2020-21 academic year will have the Fall Recess day occur on the second Friday of October to better balance the number of weekdays class sessions occur with our standard meeting pattern.

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## Curricular Affairs Committee of the Faculty Senate

### MEMO

**To:** The UVM Faculty Senate

**From:** Curricular Affairs Committee of the Faculty Senate, Laura Almstead, Chair

**Date:** February 8, 2019

**Re:** Items approved by the Curricular Affairs Committee that do not require a Faculty Senate vote

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#### Request for a new Minor in Special Education: Endorsement

The College of Education and Social Services, Department of Education submitted a proposal for a new Minor in Special Education: Endorsement. The Department of Education has offered a Minor in Special Education for more than 10 years. Students in the minor pursue one of two options: one that is open to all students, and one open only to teacher candidates that leads to a second endorsement in special education. The two options have distinct course requirements and different outcomes. Because it is not possible to separately track students in the two different options in the current Banner system, the department is requesting creation of a new Minor in Special Education: Endorsement, which will allow them to separately track students in the two options. There are no curriculum changes associated with creation of the new minor; it is an administrative change that will help the department more effectively assess students completing the minors. The only difference is that students who are teacher candidates and wish to pursue a minor leading to an endorsement in special education will enroll in the Special Education: Endorsement Minor, while other students will enroll in the Special Education Minor.