



FACULTY SENATE

Executive Council

October 14, 2019 4:00 – 5:30 pm
Waterman 427A

Minutes

Present: Professors Allen, Beckage, Borchert, Burns, Chittenden, Cushman, Eyler, Harrington, Paris, Ross, Toolin

Absent: Professor Almstead, Giangreco, Prue, Read

Guests: J. Dickinson, Stacy Costell, Veronika Carter, Tessa Lucey, Sarah Warrington

The meeting was called to order at 4:03 p.m. in Waterman 427A

1. Approval of September 9, 2019 Minutes.

Motion: Cathy Paris moved to approve the minutes as written.
The motion was seconded and **passed unanimously**.

2. Degree Corrections. Laurie Eddy presented one degree correction from the Honors College for consideration.

Motion: Thomas Borchert moved to approve the degree correction as presented.
The motion was seconded and **passed unanimously**.

3. Chair's Remarks –Thomas Chittenden made the following remarks:

- a. Waterman Memorial Lounge seating will continue to be configured with a chevron pattern for improved viewing. The tables will continue to be available in the front of the room. Executive Council members are welcome to sit at the tables, but should feel free to sit where they are comfortable.
- b. The May 2019 Minutes have been corrected and will be included in the consent agenda for the October 28th Senate meeting.
- c. Thank you Tickets for sporting events and theatre performances will be offered to member of the Faculty Senate.
- d. The date of the next meeting of the Executive Council with the President and Provost is scheduled for November 11th, which is the same day as the November Executive Council meeting. Executive Council members should email Thomas Chittenden agenda suggestions for the meeting with the President and Provost.

4. Faculty Letter regarding concerns with the Navigate advising platform – Thomas Chittenden provided materials to Executive Council members to inform the discussion including:

- a copy of the letter from faculty outlining the concerns with EAB Navigate, and requesting that the system be suspended immediately, and that the Faculty Senate Executive Council refer the issue to a standing committee
- A chart of the EAB system access by role (staff, teaching faculty, advisor)
- A comparison chart of the access by role in Banner vs. Navigate

President Chittenden also reported that the Student Affairs Committee passed the following resolution at its October 3rd meeting:

In light of faculty concerns regarding the Navigate advising platform as currently configured, the Student Affairs Committee calls on the Provost's office to refer the questions of student data privacy and safety to a standing Faculty Senate committee and to suspend the Navigate advising platform until the concerns have been resolved to the satisfaction of the full Senate.

To help inform the Executive Council on the differences in access between Banner and Navigate, and the steps being taken to address the privacy concerns, President Chittenden welcomed J. Dickinson, Associate Provost of Academic Affairs, Stacy Costell, VP of Enrollment Management, Veronika Carter, Registrar, Sarah Warrington, Coordinator of Undergraduate Retention and Re-Enrollment and Project Leader for Implementation of EAB Navigate, and Tessa Lucey, Director of Compliance and Chief Privacy Officer. J. Dickinson stated that she was representing Provost Prelock, who is currently in China. J. framed the discussion as three separate issues, and provided updates on how each issue has been addressed:

- 1) Training – After a review of how training was being conducted, some significant changes were made to address concerns about how student data was being utilized during training.
- 2) Roles (advisor vs. instructor) and auditing capabilities – they are working with the vendor to fully understand what is adjustable for visibility for defined roles, and the auditing capabilities.
- 3) Provost Prelock feels strongly that the advisor role is essential and information available is appropriate and necessary for advising.

Veronika Carter reviewed the comparison chart for Faculty/Advisor access in Banner versus Navigate. Veronika also stated that FERPA training is done at new faculty orientation, however, a refresher course is not offered. Discussions are underway to establish a more formalized training in the future. In the short-term, Veronika has been talking with Tessa Lucey about the possibility of a tool that would enable formalized online training, or in-house videos that would provide a refresher for those that have not had FERPA training in a while. Chief Privacy Officer, Tessa Lucey added that there are ideas being discussed at UVM to establishing a formal learning management system that would assign training by job code. This would ensure that faculty moving into an advisor role would be provided with any necessary training for the role. Tessa also clarified that under FERPA, the student educational record (demographic information, name, address, social security number, financial data, grades, transcripts) is protected. The directory exception means that students are allowed to request a restriction to public disclosure of their directory information (name, email address, physical address, phone number, and other demographic info). This does not restrict access to those that have a legitimate educational interest. Faculty/Advisors will see a notation on the student record if they have asked for the directory exception. The FERPA rights disclosure policy is sent to students every year, and there are only a few requests received from students for directory exceptions.

Discussion included the need to present the information to the Faculty Senate in a meaningful way. The presentation must address the issues outlined in the faculty letter, and how the concerns are being addressed, and/or have been resolved. The Executive Council asked to have this item placed early on the October Senate agenda, and be scheduled for 30 minutes.

5. **The basing of the F35 at the Burlington International Airport** – New Business Item Raised by South Burlington Resident, City Councilor and University Professor Meaghan Emery.

Motion: Susanmarie Harrington moved that the Faculty Senate Executive Council, mindful of the concerns raised by Professor Emery at the September Faculty Senate meeting, declines to place the basing of the F35s at the Burlington International Airport on the agenda because we do not view the matter to fall under the Senate's stated authority.

The motion was seconded and was **passed unanimously**.

Thomas Chittenden will communicate this result to Professor Emery, and will also include a report of the motion in his President's remarks to the Senate on October 28th.

6. **Curricular Affairs Consent Agenda.** Laura Almstead provided two items for the CAC consent agenda. Reports of the two items were attached to the meeting agenda, and include:

- Name change for the major and minor in Ecological Agriculture to Agroecology (CALS)
- Report out of revised policy documents

Motion: Evan Eyler moved to place the CAC consent agenda on the September Senate agenda
The motion was seconded and **passed unanimously**.

7. **Draft Agenda for Faculty Senate Meeting of October 28th**

The draft agenda was revised to allow for more deliberative discussion and presentation of the issues before the Senate. The Executive Council agreed to moving the minutes and the CAC items to a consent agenda, and the Residential Learning Community Ad Hoc Committee Update will be moved to the November meeting.

The revised draft Agenda for the Faculty Senate Meeting of October 28th

- Consent Agenda (Minutes of the 5/16 and 9/23 meetings, and the CAC business) – 2 min
- Senate President's Remarks (to include a report on the F35 motion) – 5 min
- Conferral of Graduate Degrees – 5 min
- Two Resolutions in Memoriam – 10 min
- EAB Navigate - 30 min
- General Education Alignment Task Force – 25 min
- New Business – 5 min

8. **New Business –**

Executive Council members discussed the following possible discussion topics for the President and Provost meeting agenda.

- Class Attendance Expectations and Recent Dean Communications related to the Climate Strike.
- President Garimella has talked about making UVM a Research One University, and this idea has generated lots of conversation in CESS. Richard Galbraith will be discussing this issue with the RSCA. Mary Cushman stated that she will bring the information from the RSCA to the Executive Council.

Chris Burns reported that the Campus Climate Survey results are available and includes information on faculty/student perceptions.

Chris Burns moved to adjourn the meeting at 5:33 p.m. The motion carried.