



FACULTY SENATE

Executive Council

September 11, 2017 4:00 – 5:30 pm

Waterman 427A

Minutes

Present: Professors Almstead, Barnaby, Beckage, Burns, Carney, Chittenden, Giangreco, Higgins, Mehrtens, Paris, Toolin, Zdatny

Absent: Professor Prue

Guests: none

The meeting was called to order at 4:02 p.m. in Waterman 427A

1. **Approval of May 8, 2017 Minutes.** The minutes were approved as written.
2. **Degree Corrections.** Laurie Eddy presented degree correction requests received from the College of Engineering and Mathematical Sciences, and the Grossman School of Business.
Motion: Laura Almstead moved to approve the degree corrections as presented.
Vote: 12 approve, 0 oppose, 0 abstain
3. **President's Welcome and Remarks.**
 - Cathy Paris welcomed members of the Executive Council with an overview of the Council's authority and duties.
 - Cathy highlighted the success of the second Faculty-Wide Conference held on August 21st. The theme of the conference, "speech and expression on campus", was timely and well received. The keynote address at the August 21st event was given by Professor of Law, and UVM President Thomas Sullivan who is a scholar and authority on the subject. Throughout the year, there will be several follow-up events around the theme. In the Spring, a Janus-style forum will debate the issue "Yes or No: Should Speech Be Restricted on Campus? In October, UVM is hosting the Legal Issues in Higher Education Conference, to be held in the Davis Center from October 9-11th. The closing plenary lecture for the conference will be on campus speech and civility is free and open to everyone. If you are

interested in the topic and would like to attend the full conference, the Provost is sponsoring 10 faculty members. See Cathy for more information.

- There is one vacant seat on the Executive Council for a member-at-large. One nomination was received during the summer. Fair process indicates that it would be appropriate to issue another call for nominations in the Executive Council and from the Senate floor next week. Any elected Senator is eligible. A ballot will be distributed at the end of next week following the September Senate meeting.
4. **Data Management Committee update.** Chris Burns provided an update on the Research Data Management Resolution authored by the RSCA, and endorsed by the ERTC, and passed by the Senate at its February 2017 meeting. The Provost charged a joint faculty/administration committee on Data Management. The charge of the committee was narrowed to focus on data management plans. The committee will present their work to the Faculty Senate at the September meeting, and submit their report to the Provost before the October 1st deadline.
 5. **Professional Standards Committee.** Michael Giangreco presented two issues (handout provided) for which the PSC is seeking guidance. 1) PSC Voting Procedures, and 2) Off-cycle Reviews. PSC membership includes a representative from each college and two from LCOM, and is comprised of both Associate and Full Professors. Historically, all PSC members have deliberated and voted on all cases of Retention, Promotion and Tenure. This practice is not consistent with departmental voting practices, where faculty members typically vote only on promotions at, or below their own rank. This does not relate to sabbaticals, but is an issue with Associate Professors voting on bids for promotion to Full Professor. Michael will present the issue to the Senate at the September meeting and solicit feedback. Input should be sent to Michael.Giangreco@uvm.edu. After considering the feedback, Michael will work with the PSC to draft a proposal and will present the proposal to the Senate at a future meeting.
 6. **Committee to Coordinate the General Education Program.** Cathy Paris provided a document that summarized the mission and purpose of the recently formed GECC. This joint committee of the Faculty Senate and the Office of the Provost will coordinate the activities, policies, and processes of the individual General Education Committees, bringing to the delivery of the Gen Ed curriculum increased clarity, consistency, and efficiency. Once the GECC is formally established, the Gen Ed Curriculum Committees will no longer be standing subcommittees of the Senate Curricular Affairs Committee, but will report directly to the GECC.
 7. **Curricular Affairs Report.** Laura Almstead, CAC Chair presented the CAC consent agenda. The consent agenda included the following:
 - Minor in Emergency Medical Services submitted by the College of Nursing and Health Sciences.

- Master of Science in Physical Activity and Wellness Science submitted by the College of Nursing and Health Sciences.

Motion: Cathy Paris called a vote to approve the consent agenda as presented for inclusion on the Faculty Senate agenda for the May meeting.

Vote: 12 Approve, 0 Oppose, 0 Abstain

8. Agenda for P&P Meeting Thursday, September 14th, 10-11 a.m. in the President's conference room. Discussion items considered:

- Advising software RFP process update - Jen Prue
- Data management update - Chris Burns
- First-year experience update – Jen Prue

9. Agenda for Faculty Senate meeting of September 18.

- Minutes of the May 18 Senate meeting
- Degrees
- President's Remarks – call for nominations at-large
- "Senate 101"
- Banner-Integrated Online Course Evaluations – Thomas Chittenden
- Data Management Committee update – Chris Burns
- PSC Business – Michael Giangreco
- Committee to Coordinate the General Education Program – Cathy Paris
- CAC Business – Laura Almstead
- Response to the Motions at the May Senate meeting
- Athletics Advisory Report (if time allows)

10. **Banner-Integrated Online Course Evaluations.** Thomas Chittenden provided a slide deck presentation, as well as four documents for review: 1) Contextual Information, Online Course Evals, 2) S16 ERTC SAC Departmental myUVM Banner Integrated Course Survey Platform, 3) SP16 ERTC SAC Resolution on Course Evaluations, and 4) UVM Online Course Evaluation Resolutions.

Thomas provided an historical timeline of the effort and support for moving to online course evaluations at UVM. Over the past year, the SAC and the ERTC have developed a joint proposal incorporating feedback from many constituencies on campus regarding the departmentally controlled optional integration of course evaluations into the myUVM student portal. This new proposal addresses concerns around the way course evaluations are conducted, by creating operational efficiencies inside of the myUVM portal. This platform is entirely optional for each Department to consider migrating towards. Questions would be Departmentally determined, and responses would be entirely Departmentally controlled. Benefits include timing, participation, efficiency, data quality and data richness. Thomas will present the proposal to the Faculty Senate at its September meeting, and provide one month for Senators to have conversations within their units, before the Resolution will come to the Senate for vote in October.

11. Response to the Motions approved at the May 18 Senate Meeting (Cathy Paris)

Cathy Paris is working with Thomas Borchert, the author of the motion, on a plan to appoint a small ad-hoc committee composed of members truly interested in the question and willing to give time to the work. Thomas and Cathy are planning a face-to-face meeting prior to the September Senate meeting to discuss details, and move forward. The plan will be presented to the Senate at the September meeting. Cathy Paris stated that it is her intention to engage fully in the process and ensure that it is meaningful.

12. New Business (none at this time)

13. Adjourn – 5:41 p.m.

Executive Council Meetings

Mondays 4:00 – 5:30 p.m. 427A Waterman

9/11/17

10/16/17

11/13/17

12/11/17

1/8/18

2/12/18

3/19/18

4/9/18

5/7/18

EC Meeting with President/Provost

President's Conference Room

9/14/17, 10-11 a.m.

10/18/17, 11a.m.-12p.m.

11/17/17, 10-11 a.m.

12/13/17, 2:30 – 3:30 p.m