



FACULTY SENATE

Executive Council
March 20, 2023, 4:00 – 5:30 PM
Minutes

Present: Professors Borchert, Eyler, Bonifield, Cushman, Delaney, deRosset, Julianelle, Kervick, Knodell, Lopez-Vicuna, Paris, Read, Rodriguez
Absent: Professors Everse, Prue

The meeting was called to order at 4:00 PM on Microsoft Teams
With no objection, Thomas Borchert made an addition to this agenda. One item was received from the Curricular Affairs Committee to be considered for the Faculty Senate consent agenda.

1. **Minutes** of the February 2023 meeting were approved as written.
2. **Chair's Remarks** – Thomas Borchert made the following remarks:
 - Congratulations to Evan Eyler on his re-election as Faculty Senate Vice President.
 - Congratulations to Tony Julianelle on his re-election as Member At-Large, and to Ken Allen, who will be joining the Executive Council as Member At-Large on July 1, 2023.
 - This is election season for Senators and Senate committee members. Please encourage colleagues to stand for open seats.
3. **Curricular Affairs Committee** – Colby Kervick presented a proposal for an Undergraduate Certificate in Semiconductor Engineering and Physics in the College of Engineering and Mathematical Sciences to be placed on the Faculty Senate consent agenda. The proposal has been reviewed by the CAC. No comments were received during the public comment period. The CAC approved the proposal in an electronic vote.
Motion: Tony Julianelle moved to add the proposal for an Undergraduate Certificate in Semiconductor Engineering and Physics (CEMS) to the consent agenda. The motion was seconded. Discussion included clarification regarding the experiential learning experiences outlined in the proposal.
Vote: The motion carried unanimously.
4. **Degree Corrections** - Thomas Borchert presented a degree correction request from Dean Falls in the College of Arts and Sciences.
Motion: Colby Kervick moved to approve the degree correction as presented. The motion was seconded and carried unanimously.

5. **Posthumous Degree Request** – The Vice Provost for Academic Affairs and Student Success recommended the awarding of a posthumous degree to Kayla Noonan. The Provost’s Office has reviewed Kayla Noonan’s academic record and found that as a senior who was expected to complete degree requirements for a BS degree in Community Entrepreneurship with a minor in Sociology this year, she meets the criteria for the award of a posthumous degree in May 2023.

Motion: Cathy Paris moved to award a posthumous degree to Kayla Noonan in May 2023. The motion was seconded and carried unanimously.

6. **SAC Report: Incomplete Policy.**

Thomas Borchert reported that the Student Affairs Committee (SAC) approved a change to the language in the Incomplete Policy to offer better guidance. The changes are highlighted in the policy document attached to these minutes. This update does not change the process, but only offers clarifying language regarding how the process happens. The update is for the Registrar’s website and the UVM undergraduate catalogue AY 23-24. Discussion included the increased number of students requesting incompletes, the increased number of incompletes that are not completed, and the desire to make the process easier for students to understand so that incompletes do not get in the way of a student’s success.

7. **Process for Reviewing Centers and Institutes** – Thomas Borchert reported that he is in discussion with the Provost, and VP for Research regarding how the Senate should engage in the review process for the five-year review cycle for Centers and Institutes. The process used by the Curricular Affairs Committee (CAC) for Academic Program Review (APR) is being looked at as a model. The Gund Institute was established about six years ago, and an external review was conducted late last year. Thomas Borchert has asked the chairs of both the FPPC and the RSCA to review the external report and the self-study report of the Gund Institute and to submit a memo to the Executive Council. The memo is anticipated to be on the April agenda for discussion by the Executive Council, with the goal of having a report to the Faculty Senate by the end of the year.

8. **ChatGPT follow up** – Thomas Borchert opened a discussion regarding the Executive Council’s reaction to the recent conversation with the President and Provost regarding ChatGPT. Discussion included options for taking up the issue, student-facing vs. faculty facing options, and appropriate involvement of the Faculty Senate or Senate committees. There has been a minor change to the Code of Academic Integrity designed to address the inappropriate use of artificial intelligence tools by students. The Center for Student Conduct met with the Student Affairs Committee (SAC) regarding the change. A memo highlighting the change that will be reported to the Faculty Senate under the reports that do not require a Senate vote on the March agenda. Faculty facing issues are complex. Thomas Borchert will put together a proposal for a working group to define the issues and a template for moving forward. The proposal will be considered by the Executive Council in April.

9. **Feedback on Senate Roundtable discussions**– Thomas Borchert asked for guidance on two questions: 1) themes from the roundtable that might be highlighted in a memo summarizing the discussions, and 2) response to a suggestion received to have more executive sessions of the Senate when administrators are asked to leave.

10. Agenda for P&P Meeting (Tuesday, March 21, 4:00 – 4:45 PM)

Thomas Borchert will forward an agenda to the President and Provost to include the impact of increased student needs on faculty.

Preliminary feedback from roundtable presented in 4-5 major themes was discussed as a potential topic for the April P&P meeting.

11. Draft Agenda for Faculty Senate Meeting Monday, March 27, 4:00 – 5:30 PM on Teams –.

Motion: Louis deRosset moved to approve the draft agenda with a change in the order allowing the reports that do not require vote to come before the Athletics presentation.

The motion was seconded and carried.

4:00	1. Faculty Senate President’s Welcome Remarks – Thomas Borchert [5 min]
4:05	2. Election Results and Call for Nominations for Member at Large
4:10	3. Consent Agenda (vote) [5 min] A. Minutes of the February 2023 Faculty Senate Meeting B. Curricular Affairs Committee materials (1) New Undergraduate Certificate in Semiconductor Engineering and Physics (CEMS)
4:15	4. Resolution in Memoriam (vote) A. Richard Brandenburg, Faculty Emeritus and Dean of the School of Business Administration B. Neil R. Stout, Professor Emeritus of History
4:25	5. Reports that do not require a Senate vote: A. Curricular Affairs Committee - SEP prefix, APR reports B. Student Affairs Committee - Change to the Academic Integrity Policy C. Student Affairs Committee – Change to Incomplete Policy
4:40	6. Student-Athlete Success and Athletic Facility Update - Report from Faculty Athletics Representative John Crock and Director of Athletics Jeff Schulman
5:00	7. Admissions Report - Jay Jacobs, Vice Provost for Enrollment Management
5:25	8. New Business [5 min]
5:30	9. Adjourn

12. New Business – Thomas Borchert presented the following items of new business:

- An end of year retreat is being planned for the Executive Council to reflect on the work done and to put together a work list for the Fall.
- A request was received from University Dining to present “Dining 101” to the Faculty Senate. The goal of the presentation is to share and hear from Faculty what their experience with UVM Dining has been like in order to become a stronger partner to

UVM faculty in the future. In addition to being a food provider, they provide education, professional development, and team building to students who work with UVM Dining.

- The RSCA used to be involved in the review and recommendation for the Burack Lecture Series. The lectures were paused during the pandemic, and the administration has developed a new committee to deal with the four major lecture series at UVM. Thomas Borchert was contacted by the Dean of the Libraries to say that the process would be easier if the RSCA was no longer involved. The Executive Council suggested that the Senate would like to continue to be involved and a letter to that effect should be sent.

The meeting adjourned at 5:56 PM.