Educational & Research Technologies Committee
Minutes
Microsoft Teams
February 9, 2021

Present: Thomas Borchert (Faculty Senate), Hung Do (BSAD), Steve Kostell (CALS), Marc Law (CAS),
              Helen Read (CEMS), Lyman Ross (LIB), Regina Toolin (CESS), Tim Tourville (CNHS), Bob
              Wildin (LCOM)

Absent: Luben Dimov (RSENR), Maddie Henson (SGA), John Yin (CAS), Vacant (GSS)

Guests: Mike Austin, Andrrew Horvat, Alex Messinger

Co-Chair Helen Read called the meeting to order at 9:00 am via Microsoft Teams.

1. **Minutes.** The minutes of December 2021 were approved as written.

2. **Chair Update,** Bob Wildin will be the co-chair of the ERTC for the 2022 Spring semester. Bob is an
    Associate Professor of Clinical Pathology in LCOM.

3. **One Drive Issues.**

    person 1, from the Rubenstein School:

    "My files do not sync on OneDrive. When I work at home they appear sync'd but when I get to campus
    they are not available. It could be an issue with bandwidth at home being slower, but that is a condition
    that should be accounted for since faculty work all hours of the week, often evenings and weekends at
    home in rural areas.
    I've never had that issue with Dropbox, even working in really remote areas of the Amazon with radio-
    relay internet"

            person 2, from the Gund Institute:

    "Items are accessible on the computer, but are downloaded from and uploaded to the cloud each time
    you use them, which is good for saving computer space, but a pain for the extra time involved,
    especially for big files as syncing takes noticeably more time than DropBox, one needs to manually sync
    periodically and sync problems seem to regularly occur that need attention.
    the requirement to not use DropBox due to security concerns is challenge for some of us"

Mike Austin explained that these both seem to be individual. If faculty need resources to work through their issues they can visit https://www.uvm.edu/it/kb/. If they do not resolve their issue here they can put in a ticket to IT.

Workshops on topics like One Drive or Teams work well for those that attend, however it is hard to get that information out more broadly. They did have a workshop in October around One Drive and only a small number attended. The ERTC can help get the word out by reporting out at their college meetings on ERTC topics.

Microsoft has bundled all their products together and provided the university with a cost based on all the products, therefor UVM will mostly like use Teams, OneDrive and the Microsoft Suite going forward.

4. **ERTC Spring Topics.**
   a. Catamount Core Curriculum and the digital literacy piece within FWIL.
   b. Policy reviews from the university that could fall under the purview of the ERTC will be forwarded to the committee for review.
   c. Computer replacement policy. Faculty Senate Office to invite Simeon to a meeting.
   d. Shared Services Update. Faculty Senate Office to invite Simeon to a meeting.
   e. Classroom technology and support. The more conversations around the needs of faculty help IT decide how they outfit classrooms. Faculty Senate Office to invite Andrew Horvat to a meeting.

5. **New Business / Old Business.** There was not new / old business at this meeting.

The next meeting of the ERTC will take place on March 16th at 9:00am on Microsoft Teams.