Educational & Research Technologies Committee
Minutes
427a Waterman
May 8, 2019

Present: Nick Bouffard (SGA), Hung Do (BSAD), Deb Ellis (CAS), Cathy Paris (Faculty Senate President), Jane Petrillo (CALS), Helen Read (CEMS), Lyman Ross (LIB), Regina Toolin (CESS)

Absent: Elise Hotaling (LCOM), Kyla Johnson (GSS), Lutz Kaelber (CAS), Tim Lee (LCOM), Tim Tourville (CNHS), Brian Voight (RSENR)

Guests: Simeon Ananou, Andrew Horvat

Chair Regina Toolin called the meeting to order at 8:33 am in Waterman 427a.

- **Minutes.** The minutes of the March 6, 2019 were approved as written.

- **Update on Course Evaluation Software, Helen Read.** A vendor was selected and the RFP was completed. The Provost put the project on hold due to the fact that there will be new campus leadership. Helen will continue to serve on this committee if the committee continues.

- **Update on LMS Review Advisory Committee.** The committee is developing a process to evaluate the LMS at UVM. This process should be driven by those that are teaching and learning. Going forward it would be beneficial to have an ERTC representative on the committee (select in fall). The ERTC would like to review the results of the survey that LMS conducted on Blackboard (Spring 2019) to be presented at an ERTC meeting.

- **ERTC Planning for the 2019 /2020 year.**
    - High Preformance Commuting. VACC, Adrian Del Maestro
    - Digital Citizenship
    - Student input on computer labs and access. The ERTC could take a look at the survey being conducted by the CIO before it is distributed.
    - Classroom Environment. Examine the various teaching and learning environments on and off campus in the fall. A focus group can look into all the non-standard high teaching centers on campus.
    - Open Textbooks
    - Expanded Course Description. Invite Veronika Carter to provide an update in the fall.
    - Operating Procedures,
        - Update them in the fall.
        - Add representatives that serve on IT Goverance Committees.
        - Add that the CIO briefs the committee on a regular basis.

- **ERTC Chair 2019-2020.** Regina Toolin and Helen Read are the only canidates and will run as co-chairs. The Faculty Senate Office will conduct an electronic election.

- **Old Business.**

  - **Student required laptops.**
    - Currently CEMS and GSB require students to have a laptop.
    - Computers Labs provide more than access to technology, they provide a creative space for learning communities.
    - A few larger labs and less small labs could be beneficial.

- **New Business.**
  - Cathy thanked all members of the ERTC for their service.
  - The possibility of Gary Derr to add senate reports to the myuvm link.

The meeting adjourned at 9:29 am.