Educational & Research Technologies Committee
Minutes
Microsoft Teams
May 10, 2023
9:00 to 10:30 Teams

Present: Thomas Borchert (Faculty Senate), Steve Brown (LCOM), Hung Do (GSB), Laura Haines (LIB),
                Steve Kostell (CALS), Marc Law (CAS), Helen Read (CEMS), Regina Toolin (CESS)

Absent: Meghan Cope (CAS), Jarlath O'Neill-Dunne (RSENR), Sara Pawlowski (LCOM), Tim Tourville
                (CNHS) Vacant (SGA), Vacant (GSS)

Guests: Mike Austin

Chair Helen Read called the meeting to order at 9:00 am via Microsoft Teams.

1. **Approval of the Minutes.** The minutes of the April 2023 meeting were approved.

2. **Committee Membership Update.** John Yin, Stephen Brown, Steve Kostel and Regina Toolin all have
   terms that will expire on June 30th. Regina has been reelected to serve another term. John, Steve, and
   Stephen are stepping down and will be replaced from their colleges. Once all seats are filled the Faculty
   Senate Office will send meeting invites for the 2023/ 2024 meetings. The meetings will continue to be
   on Teams and will follow the same meeting pattern.

3. **E-Mail Transition**, **Mike Austin**. Only 40 faculty members who were offered early migration signed
   up, they are hoping that most people are moved by mid-July. There will be campus wide and targeted e-
   mails to let groups know when they are ready for them to migrate. RFAO is not scheduled for migration,
   but they are working on finding the best time to move them. This may be a little harder as many are
   using old platforms. Mike will come in the fall to update the committee on how the migration went.

4. **ERP Modernization Project, Rachel Seremeth.** The ERP speakers were not available, they apologized
   for the mix up.

5. **Old Business.**
   a. **RFAO Software.** Thomas Borchert and Helen will follow up with the RFAO and come back to
      the ERTC with an update in the fall.

b. **Non- Black Board Platforms.** Thomas Borchert will get some data and reach out to SGA to take a deeper look at this in the fall. There is some concern over tools that are not provided by the university that students are required to use, both from the cost and support standpoint.

c. **Brightspace.** Follow up on the implementation and how are faculty being supported. The Faculty Senate Office will invite Wendy Berenback for an update in the fall.

6. **New Business.**

   a. **AI, ChatGPT.** The Executive Council is forming a small working group to discuss the impact and best practices around AI and ChatGPT. They are looking to add membership from the SAC, CAC, ERTC, RSCA. There may be one summer meeting, and three or four meetings from the start of the semester to November with the goal of reporting to the Faculty Senate in January. Laura Haines has volunteered to serve on this working group as the representative from ERTC.

7. **Adjourn.** The meeting adjourned at 9:51 am.

The next meeting of the ERTC will take place on September 13, 2023, from 9:00 to 10:30am on Teams.