



The University of Vermont  
FACULTY SENATE

**Curricular Affairs Committee of the Faculty Senate  
Minutes**

Thursday, September 7, 2017, 4:15 – 6:15 pm

Present: Professors Almstead, Dale, Dickinson, Everse, Garrison, Goodwin, Hughes, Ivakhiv, Kasser, Marshall, Monsen, Nichols, Rosebush, Rowe, Sisk, Strickler, Tomas, Ultsch, Wojewoda. SGA Representative McHugh

Absent: Professors Hazelrigg, Kervick

Guests: Brian Reed, Veronika Carter, Cindy Forehand, Beth Taylor-Nolan

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The meeting was called to order at 4:20 pm in Waterman 427A

I. **Approval of the Minutes.** Sue Kasser moved to accept the minutes of the May, 2017 meeting as written. The motion was seconded and carried.

II. **Chairperson's Remarks** - Laura Almstead reported the following:

- A. Welcome and CAC overview – Laura Almstead provided an overview of the work of the CAC, including the charge, the process for program proposal review, and academic program review. Laura distributed handouts that visually outlined the curricular review process, and indicated where to find curricular resources on the Faculty Senate webpage. Resources available include guidelines for reviewing proposals, and the timeline for review. An additional handout provided an outline of the roles and responsibilities of the Academic Program Review Subcommittee.
- B. APR subcommittees update – Laura requested volunteers to act as APR subcommittee chairs for the following programs:
  - i. Public Administration – Ann Hazelrigg is second, and J. Dickinson will act as Chair.
  - ii. Asian Languages & Literature – Colby Kervick is second, and Rosemary Dale will act as Chair
- C. Goals of the Chair for CAC this academic year:
  - i. To support and foster a culture of assessment by requiring proposals for new programs to include more detailed language regarding how the program will be assessed. J Dickinson will look at the current wording

around assessment in the guidelines for proposals, and provide suggestions for clearer and more specific wording.

- ii. To continue to build better communication between the CAC and unit curriculum committees
- iii. To work with Provost's office and the Registrar to clean-up the course catalogue by identifying programs and courses that have not had students enrolled for an extended length of time and recommend removal from the catalogue. This is also a NEASC requirement.

### III. Reports

A. **Proposal for new Minor in Emergency Medical Services, CNHS.** J. Dickinson and Ann Hazelrigg reported that they reviewed the proposal for a new Minor in Emergency Medicine Services, submitted by the Department of Rehabilitation and Movement Sciences in the College of Nursing and Health Sciences, and recommend approval. The anticipated start date of the minor is Fall Term Academic Year 2018-2019. The proposed new minor is being offered in response to the sustained presence and demand for coursework in emergency medical services at UVM. The minor will be open to fully matriculated majors at UVM, and will augment rather than replace the community based programs for non-matriculated students taking EMT, Advanced EMT and Wilderness First Responder courses. The minor draws on existing courses and advising staff with no need for new sections anticipated, there are no additional staff, resources or budget required. It was noted that the program will need a code other than EMS, which is already in use. Registrar, Veronika Carter will communicate with the program to determine a new code.

**Motion:** Stephen Everse made a motion to approve the proposed new Minor in Emergency Medical Services. The motion was seconded.

**Vote:** 19 approve, 0 oppose, 0 abstain

B. **Proposal for MS in Physical Activity and Wellness Science, CNHS.** Erik Monsen and Garth Garrison reported that they have reviewed the proposal for a new Masters of Science degree program in Physical Activity and Wellness Science (PAWS) submitted by the College of Nursing and Health Sciences, and recommend approval. The new Masters Degree would be coordinated by the Department of Rehabilitation and Movement Science, and the program director would be Associate Professor Connie Tompkins. The anticipated start date for the program is Fall 2018. The proposed program is designed to prepare future exercise professionals to acquire a defined scope of theoretical understanding and translational knowledge, skills, and abilities to design, deliver, and monitor physical activity programming to prevent, treat, and ameliorate chronic disease. It will be a succinct, rigorous, 1-year 30-credit MS degree designed to allow students with complementary educational backgrounds or trajectories to pursue specialized expertise in translational physical activity programming for healthy and clinical populations. No concerns were raised during the public comment period, and questions raised by the subcommittee have been satisfactorily

addressed. All of the new courses have recently been approved, with the exception of one still in review.

**Motion:** Amy Tomas made a motion to approve the MS in Physical Activity and Wellness Science in the College of Nursing and Health Sciences. The motion was seconded.

**Vote:** 19 approve, 0 oppose, 1 abstain

- II. Other Business (none at this time)**
- III. APR Reports: (none at this time)**
- IV. New Business (none at this time)**
- V. Adjourn** moved to adjourn at 5:20 p.m. The motion was seconded and carried.