



The University of Vermont  
FACULTY SENATE

**Curricular Affairs Committee of the Faculty Senate  
Minutes**

Thursday, October 1, 2020, 4:15 – 6:15 pm

Present: Professors Almstead, Barnaby, Dale, Chittenden, Emery, Everse, Hazelrigg, Hibbeler, Kervick, Monsen, Nichols, Rosebush, Russell, Seidl, Sherriff, Sisk, Teneback, Tomas

Absent: Professor Budington, Garrison, Hunt, Ivakhiv

Guests: Jennifer Dickinson, Veronika Carter, Cindy Forehand, Beth Taylor-Nolan

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Chair Almstead called the meeting to order at 4:17 pm on MS Teams.

- I. **Approval of the Minutes.** The September 3, 2020 minutes were approved as written.
- II. **Chair's Remarks** – Laura Almstead reported that the Micro-Certificate of Graduate Study credential was approved by the Faculty Senate and the Board of Trustees.
- III. **Reports** – none at this time
- IV. **APR Reports**
  - A. **Department of Education, CESS (vote).** Erik Monsen and Joan Rosebush acted as the review subcommittee, and their report is attached to these minutes. Having reviewed the self-study report and the external review, the review subcommittee strongly recommends a positive assessment of the APR process for the Department of Education in the College of Education and Social Services. They reported that the process was followed with integrity and that the program should be commended for a thorough, constructive and inclusive self-study and APR.  
**Motion:** Laura Almstead called a vote to accept the subcommittee's report on the APR of the Department of Education. **The motion carried.**
  - B. **Master of Education in Higher Education and Student Affairs Administration (HESA), CESS (vote).** Colby Kervick and Ann Hazelrigg acted at the review subcommittee for the HESA program in the College of Education and Social Services, and their report is attached to these minutes. The review subcommittee reported that the APR process was followed in accordance with the guidelines set forth by the Provost's office and that all parties involved had opportunities for active participation. They

recommend that the CAC accept the report as documentation that the APR process was followed with integrity.

**Motion:** Laura Almstead called a vote to accept the subcommittee's report on the APR of Master of Education in Higher Education and Student Affairs Administration. **The motion carried.**

**V. Other Business:**

- A. Memo: Department of Education and Department of Leadership and Developmental Sciences, CESS reorganization.** Laura Almstead presented a memo from the College of Education and Social Services regarding a re-alignment of the CESS Department of Education and the Department of Leadership and Developmental Sciences that was discussed and planned across AY2019-2020 and made effective on July 22, 2020. Faculty in six programs have changed reporting from the Department of Leadership and Developmental Sciences to the Department of Education. There are no curricular or programmatic changes as a result of the re-alignment, and faculty workloads were unaffected. This change does not require Senate approval.
- B. Assessment Update: Behavioral Change & Health Studies Minor.** Laura Almstead turned the floor to Stephen Everse who reported that Dean Page of the Larner College of Medicine has appointed Dr. Christopher Berger as new Associate Dean of Undergraduate and Undergraduate Education & Postdoctoral Training. In his new position, Dr. Berger and a committee currently being formed by Dr. Berger will be responsible for ensuring that academic programs in the college meet all criteria of the university. It does not appear that LCOM intends to add undergraduate offerings, simply uphold the academic integrity of existing programs. Laura Almstead, Stephen Everse and J. Dickinson will meet with Christopher Berger to discuss the history, concerns and steps forward for the Behavioral Change and Health Studies Minor. Laura will report back to the CAC on the outcome of that meeting.

**VI. New Business: none at this time.**

**VII. Adjournment at 5:07p.m.**