



The University of Vermont
FACULTY SENATE

**Curricular Affairs Committee of the Faculty Senate
Minutes**

Thursday, December 3, 2020, 4:15 – 6:15 pm

Present: Professors Almstead, Barnaby, Budington, Chittenden, Dale, Emery, Everse, Hazelrigg, Hibbeler, Hunt, Kervick, Monsen, Nichols, Rosebush, Russell, Seidl, Sargent, Sherriff, Sisk, Teneback, Tomas

Absent: Professor Garrison, Ivakhiv

Guests: Jennifer Dickinson, Cindy Forehand, Beth Taylor-Nolan, Cathy Paris, Chris Burns

Chair Almstead called the meeting to order at 4:16pm on MS Teams.

- I. **Approval of the Minutes.** The November 5, 2020 minutes were approved as written.
- II. **Chair's Remarks** – Laura Almstead provided an update on status of the Entry-Level Doctorate of Occupational Therapy (OTD) approved by the CAC in November. The program did not go to the Senate for vote in November because the Chair of the Senate Financial and Physical Planning Committee (FPPC) wanted additional information on the funding for the program. The FPPC will review the proposal at their meeting on Monday, December 7th, and the proposal is slated to go to the full Senate for vote on December 14th.
- III. **Reports** –
 1. **New Major in Community-Centered Design, CALS** (vote) – Amy Seidl and Amy Tomas served as the review subcommittee for this proposal and their report is attached to these minutes. The proposal for a new Bachelor of Science in Community-Centered Design was submitted by Community Development and Applied Economics (CDAE) in the College of Agriculture and Life Sciences. CDAE will be the department through which the major is supported. It is expected that the Major will start in Fall 2021. The proposed program is focused on creative collaboration and design processes. The program fits well within the mission of the department, college and UVM at large as it is designed to offer students opportunities of study and practice directed at sustainable solutions for real-world communities across the areas of communication, green building, resilience and social change and project management. The review subcommittee recommends approval of the proposed program.
Motion: Laura Almstead called a vote to approve the proposal for a new Major in Community-Centered Design in the College of Agriculture and Life Sciences. **The motion carried with one abstention.**

IV. **Other Business:**

- A. **Termination and Deactivation Proposal Guidelines Revisions (vote)** Laura Almstead presented proposed revisions to the guidelines for termination and deactivation of existing academic programs. The proposed revisions are designed to provide clarity, and a structure that is similar to current policy for new and revised programs. Two significant revisions to the policy are: 1) the addition of a requirement for unit level Curriculum Committee review of the proposal prior to submission to the CAC, and 2) that the current requirement of a public forum be replaced with a 30-day circulation and comment period. Discussion included concerns about policy, process, and workload for the CAC in light of the announcement from the College of Arts and Sciences regarding program and department changes. Several small edits were suggested and accepted. Laura will update the documents prior to sending to the Executive Council and Senate for vote.
- Motion:** Stephen Everse moved to approve the revisions to the guidelines for termination and deactivation of existing academic programs with the suggested edits. **The motion was seconded and carried.**

V. **APR Reports – none at this time**

VI. **New Business:**

1. APR subcommittee needed for Physical Therapy, CNHS (externally accredited). Colby Kervick will chair. Laura will send an email request for a volunteer to second this APR subcommittee.

VII. **Adjournment** at 6:03 p.m. Rosemary Dale moved to adjourn