



The University of Vermont
FACULTY SENATE

**Curricular Affairs Committee of the Faculty Senate
Minutes**

Thursday, December 1, 2022, 4:15 – 6:15 pm

Present: Professors Kervick, Everse, Barnaby, Borchert, Brooks, Dale, Doherty, Emery, Hazelrigg, Hibbeler, Jones, Lau, Mayo, Noordewier, Rosebush, Sargent, Seidl, Swogger, and SGA Rep Lista
Absent: Professors Hunt
Guests: Jennifer Dickinson, Evan Eyler, Cynthia Forehand, Jill Irvine

Chair Kervick called the meeting to order at 4:15 PM

I. **Approval of the November 3, 2022 Minutes.**

Motion: Rosemary Dale moved to accept the minutes as written. The motion was seconded.

Vote: 15 approve, 0 oppose, 0 abstain. **The motion carried.**

II. **Co-Chair's Remarks** – Colby Kervick made the following comments:

- The January CAC meeting will be a Teams meeting. Several curricular proposals have just completed circulation and will be taken up in January.
- Co-major subcommittee has been meeting and have gathered data from Alex Yin. An update from this committee will be provided to the CAC this winter.

III. **Reports - none**

IV. **APR Reports – none**

V. **Other Business**

- A. **Prefix Change request from CEMS (vote)** – Colby Kervick presented a request from the Department of Civil and Environmental Engineering for a prefix change from CE to CEE. The CEE prefix will more appropriately represent the Civil and Environmental Engineering degrees. The Registrar's office has confirmed that the requested prefix is available and distinguishable from other existing course prefixes. The faculty of the Department of Civil and Environmental Engineering have unanimously approved the requested prefix change.

Motion: Rosi Rosebush moved to approve the request from the Department of Civil and Environmental Engineering for a prefix change from CE to CEE. The motion was seconded.

Vote: 18 approve, 0 oppose, 0 abstain. **The motion carried.**

- B. **Prefix request from CAS [vote]** – Colby Kervick presented a request from the College of Arts and Sciences for a new subject prefix. The prefix LAPP would stand for Liberal Arts in Prison Program. The prefix would be used for the 1-credit courses and projects in the donor-funded Liberal Arts in Prison Program, which began in 2017. The Registrar’s office has confirmed that the prefix is available, and the CAS Curriculum Committee and college faculty have voted to approve this new prefix.

Motion: Rosi Rosebush moved to approve the request from the College of Arts and Sciences for a new LAPP prefix for the Liberal Arts in Prison Program. The motion was seconded.

Vote: 18 approve, 0 oppose, 0 abstain. **The motion carried.**

VI. **New Business**

- A. **Presentation and Discussion with Jill Irvine, Chief Officer of Professional and Continuing Education (PACE).** Jill Irvine presented an overview of PACE, including a brief history of PACE at UVM, significant changes, and the current priorities. The slide presentation is attached to these minutes. Discussion topics included clarification that professional graduate programs are supported by (not offered by) PACE; modality of PACE programs is mostly online with limited residential requirements and offered in 8-week sessions; conversations are being held with Extension regarding options for physical presence around the state for educational programs; academic advising of students entering a program through PACE sits in the departments, a document clearly spelling out the handoff from PACE to the department is being developed. Credit bearing programs undergo the regular curricular review. Non-credit programs are developed by someone with credentialed expertise, a subject matter expert, often a faculty member, who identifies the instructor and develops the curriculum. PACE helps with the development of the course, and placing the material into an online format. There is a 3-year review cycle for all of the non-credit courses. Additional discussion topics included potential for collaborating with partners in Quebec, efforts to reach people at or below the poverty level throughout Vermont, and ideas for expanding the post-back program

Rosi Rosebush moved to adjourn the meeting at 5:29 PM.